



LUMPKIN COUNTY
Board of Commissioners
Work Session Agenda
Commissioners Boardroom
99 Courthouse Hill
Dahlonega, GA 30533

November 5, 2024
4:00 PM

- **CALL TO ORDER**

- **MINUTES**

1. Board of Commissioners - Work Session - October 1, 2024 4:00 PM
2. Board of Commissioners - Work Session II - October 15, 2024 5:30 PM
3. Board of Commissioners - Regular Meeting - October 15, 2024 6:00 PM

- **RESOLUTIONS**

4. 2024-46 Consideration of 2025 BOC Meeting Calendar (*County Clerk Melissa Witcher*)
5. 2024-47 Establish 2025 Lumpkin County Government Holiday Schedule (*Community & Employee Services Director Alicia Davis*)
6. 2024-48 Consideration of the Lumpkin County 2025 Budget Calendar for FY 2026 Budget (*Finance Director Abby Branan*)
7. 2024-49 Resolution Approving and Adopting the Lumpkin County Senior Center Policies and Procedures Handbook for LCSC Participants (*Assistant County Manager Rebecca Mincey*)
8. 2024-50 Appoint Members to the Audit Committee - *Chairman Dockery to Seat 1, District 2 Commissioner Stringer to Seat 2, Michael Chastain to Seat 3, Melissa Witcher to Seat 4, Charles Jones to Seat 5, County Manager to Seat 6, Finance Director to Seat 7, Budget/Grant Analyst to Seat 8, and Purchasing Agent to Seat 9 all with terms expiring 12/31/2025.*
9. 2024-51 Appoint Members to Lumpkin County Building Committee - *Wayne Marshall to Seat 7, Charles Trammell to Seat 8, and -- to Seat 9 all with terms expiring 12/31/2025*
10. 2024-52 Appoint Members to Lumpkin County Park & Rec Citizens Advisory Board - *-- to Seat 2, and Autumn Chatham to Seat 4, both with terms expiring 12/31/2026*
11. 2024-53 Consideration to Approve the Bylaws of the Lumpkin County Audit Committee and to Amend the Meeting Schedule (*Finance Director Abby Branan*)
12. 2023-54 Surplus Items List (*Finance Director Abby Branan*)

- **CONTRACTS/AGREEMENTS**

13. 2024-082 Georgia Power Additional Lighting in Yahoola Creek Park Service Agreement (*Director of Operations Ashley Peck*)
14. 2024-089 Stryker ProCare Maintenance Agreement (*EMS Director David Wimpy*)
15. 2024-090 Radio Frequency MOU between Lumpkin County Emergency Services and Dawson County Emergency Services (*Emergency Services Director David Wimpy*)
16. 2023-091 Mauldin & Jenkins Contract – 2024-2028 Audit Services (*Finance Director Abby Branan*)

17. 2024-092 Loan of 1915 Fry Visible Gas Pump for Display in the Administration Building Lobby (*County Clerk Melissa Witcher*)
18. 2024-093 Loan of 1920 Fry Visible Gas Pump for Display in the Administration Building Lobby (*County Clerk Melissa Witcher*)

- **OTHER ITEMS**

19. 2014 SPLOST 2024 Work Plan Amendment (*Finance Director Abby Branan*)
20. 2020 SPLOST 2024 Work Plan Amendment (*Finance Director Abby Branan*)
21. Synthetic Turf Projects Discussion (*Parks & Recreation Manager Tim Towe, Assistant County Manager Rebecca Mincey*)

- **COUNTY MANAGER**

- **ASSISTANT COUNTY MANAGER & DEPARTMENT HEADS**

- **COMMISSIONERS**

- **PUBLIC COMMENT (Agenda Specific)**

- **ADJOURNMENT**

LUMPKIN COUNTY
Board of Commissioners
Work Session Minutes
Commissioners Boardroom
99 Courthouse Hill
Dahlonega, GA 30533



November 5, 2024
4:00 PM

CALL TO ORDER

The meeting was called to order at 4:02 pm. Present were Chairman Chris Dockery and Commissioners Tucker Greene, Bobby Mayfield, Rhett Stringer, and Jeff Moran.

MINUTES

1. Board of Commissioners - Work Session - October 1, 2024 4:00 PM
2. Board of Commissioners - Work Session II - October 15, 2024 5:30 PM
3. Board of Commissioners - Regular Meeting - October 15, 2024 6:00 PM

RESOLUTIONS

4. 2024-46 Consideration of 2025 BOC Meeting Calendar (County Clerk Melissa Witcher)

This is for the approval of the proposed meeting dates and times for 2025.

5. 2024-47 Establish 2025 Lumpkin County Government Holiday Schedule (Community & Employee Services Director Alicia Davis)

Request to Establish 2025 Lumpkin County Government Holiday Schedule

6. 2024-48 Consideration of the Lumpkin County 2025 Budget Calendar for FY 2026 Budget (Finance Director Abby Branan)

Consideration of the Lumpkin County 2025 Budget Calendar for FY2026 Budget

7. 2024-49 Resolution Approving and Adopting the Lumpkin County Senior Center Policies and Procedures Handbook for LCSC Participants (Assistant County Manager Rebecca Mincey)

This handbook contains information that will help to familiarize clients and the public with the Senior Center's most up-to-date programs and services.

8. 2024-50 Appoint Members to the Audit Committee - Chairman Dockery to Seat 1, District 3 Commissioner Stringer to Seat 2, Michael Chastain to Seat 3, Melissa Witcher to Seat 4, Charles Jones to Seat 5, County Manager to Seat 6, Finance Director to Seat 7, Budget/Grant Analyst to Seat 8, and Purchasing Agent to Seat 9 all with terms expiring 12/31/2025.

9. 2024-51 Appoint Members to Lumpkin County Building Committee - Wayne Marshall to Seat 7, Charles Trammell to Seat 8, and -- to Seat 9 all with terms expiring 12/31/2025

10. 2024-52 Appoint Members to Lumpkin County Park & Rec Citizens Advisory Board - -- to Seat 2, and Autumn Chatham to Seat 4, both with terms expiring 12/31/2026

11. 2024-53 Consideration to Approve the Bylaws of the Lumpkin County Audit Committee and to Amend the Meeting Schedule (Finance Director Abby Branan)

Consideration to Approve the Bylaws of the Lumpkin County Audit Committee and to Amend the Meeting Schedule.

12. 2023-54 Surplus Items List (Finance Director Abby Branan)

Consideration of list of County inventory items to be declared surplus.

CONTRACTS/AGREEMENTS

13. 2024-082 Georgia Power Additional Lighting in Yahoola Creek Park Service Agreement (Director of Operations Ashley Peck)

Lighting Service Agreement with Georgia Power for Additional Light in Yahoola Creek Park This item will be tabled.

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14. 2024-089 Stryker ProCare Maintenance Agreement (EMS Director David Wimpy)

This is an annual agreement to provide maintenance for the cardiac heart monitors that the Emergency Services Department owns.

15. 2024-090 Radio Frequency MOU between Lumpkin County Emergency Services and Dawson County Emergency Services (Emergency Services Director David Wimpy)

This is a MOU between Lumpkin County Emergency Services and Dawson County Emergency Services to share each other's radio frequencies, in the case of an incident or training, both Counties are able to communicate via mobile and portable radio.

16. 2023-091 Mauldin & Jenkins Contract – 2024-2028 Audit Services (Finance Director Abby Branan)

Consideration of a 5-year Contract with Mauldin & Jenkins for Audit Services

17. 2024-092 Loan of 1915 Fry Visible Gas Pump for Display in the Administration Building Lobby (County Clerk Melissa Witcher)

Loan of a 1915 Fry Visible Gas Pump for Display in the Administration Building Lobby.

18. 2024-093 Loan of 1920 Fry Visible Gas Pump for Display in the Administration Building Lobby (County Clerk Melissa Witcher)

Loan of Gas Pump for Display in the Administration Building Lobby.

OTHER ITEMS

19. 2014 SPLOST 2024 Work Plan Amendment (Finance Director Abby Branan)

Request to amend the 2014 SPLOST 2024 Work Plan

20. 2020 SPLOST 2024 Work Plan Amendment (Finance Director Abby Branan)

Request to amend work plan on 2020 SPLOST

21. Synthetic Turf Projects Discussion (Parks & Recreation Manager Tim Towe, Assistant County Manager Rebecca Mincey)

Discussion of synthetic turf grant projects.

Assistant County Manager Rebecca Mincey gave an overview of the process of replacing existing fields with turf and emphasized how it was more complicated than just laying down turf. She also shared that turf does have a lifespan; usually, it is ten years but it can be as long as thirteen years. With inflation, she estimates that the cost to replace the turf in ten years would be around \$760,000. She has had some discussions with an architectural firm about the design, and they said they would still have to consult with a turf company for the design. It would not necessarily be two contracts, but the turf company would be a sort of sub-contractor to the architectural firm. Ms. Mincey said staff could proceed with this in several different ways, and they are seeking direction from the BOC.

Commissioner Mayfield said we had one company going to do everything, but he had discussed turf with some officials in various school systems that had experience with turf. Typically, different companies will do the design and the construction. Ms. Mincey said that was not the original intention. There were two potential contracts, one with Field Turf to do the design, and then Precision Turf to do the site work and drainage. Field Turf would then come back to do the actual installation of turf. The architecture firm that Ms. Mincey spoke to said they would still have to consult with the specialty company for the field itself. Commissioner Mayfield raised some concerns about drainage, and Ms. Mincey said the proposal from the architect would contain a hydrology analysis.

Chairman Dockery asked about the different qualities of turf. If the field is used mainly for soccer, would that affect the type of turf used? Commissioner Greene said there is a difference between turf used for baseball and turf used for football and soccer. The Chairman said with the \$760,000 replacement estimate in ten years, that works out to be \$64,000 annually. How much do we spend annually on maintaining our grass fields now? Are we saving money by switching to turf? Is there a reason why turf would be superior to grass on our fields? He said he needed to see if it would end up costing the taxpayers more money. Ms. Mincey said she would look into the exact type and quality of turf that we would need for the multipurpose field. Chairman Dockery instructed staff to compare the annual cost of the turf to the annual maintenance costs of the current grass.

Commissioner Greene asked if the Park & Rec Manager Tim Towe could list some of the advantages of artificial turf. Mr. Towe said turf is more attractive, more level, has no rocks, no puddles, less weather impact, better hops for balls, and fewer player injuries. There would also be fewer canceled practices due to weather. Grass has a superior grip, but suffers from more maintenance, wear and tear, and weather issues.

Ms. Mincey asked if the BOC was prepared to give guidance on proceeding with the design, or if staff should take another route. Chairman Dockery said he would rather have an independent look that would capture every aspect of the project. Someone needs to show the entire scope of the project so we don't end up with massive change orders. He said staff can draft an RFQ, but make sure that turf actually makes sense for our community. Does it benefit us, or are we just doing it to say we have turf? If it enhances our ability to provide services, I'm all ears.

The discussion then turned to Fields 4 & 6, which were also included in the turf grant award. Previously, staff had planned to convert the T-ball fields and add a multipurpose field in between them. After more consideration from staff and the Park & Rec Advisory Board, staff is now recommending a location change for this award. Fields 4 & 6 are currently used for T-ball, but the Cloverleaf fields are used almost every day of the year by baseball, softball, and travel ball teams. For this reason, staff would like to obtain approval to submit a request to change the turf conversion from Fields 4 & 6 to the infields of the Cloverleaf. Mr. Towe said the Cloverleaf drains much better than Fields 4 & 6, and it is used far more often.

Chairman Dockery asked Mr. Towe what would Fields 4 & 6 be used for if we put turf at the Cloverleaf instead. Mr. Towe said those fields are great for T-ball practice, but we can move the games up to the Cloverleaf. Fields 4 and 6 are the least used fields. Commissioner Mayfield asked how much it would cost to have the entire Cloverleaf turfed rather than just the infields. Chairman Dockery said it appears that the greatest priority would be the Cloverleaf, followed by the multipurpose, then Fields 4 & 6. If there is the possibility of turfing the entire Cloverleaf, could we do that and just leave out the multipurpose field? We should consider that scenario. Mr. Towe said he would like to see the multipurpose field remain because the soccer players will be extremely disappointed if it is not turfed. Ms. Mincey said she would obtain budget estimates for turfing the infields and the outfields.

COUNTY MANAGER

ASSISTANT COUNTY MANAGER & DEPARTMENT HEADS

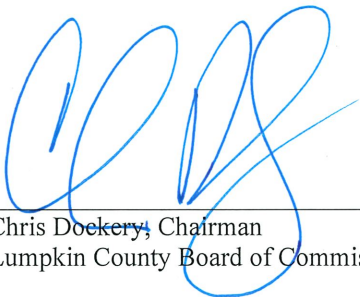
COMMISSIONERS

PUBLIC COMMENT (Agenda Specific)

ADJOURNMENT

The meeting was adjourned at 4:56 pm.

December 17, 2024
Date


Chris Dockery, Chairman
Lumpkin County Board of Commissioners

Attest:


Melissa Witcher
Clerk, Lumpkin County