



LUMPKIN COUNTY
Board of Commissioners
Work Session Agenda
Commissioners Boardroom
Lumpkin County Administration Building, 99 Courthouse
Hill, Dahlonega, GA 30533

November 1, 2022
4:00 P.M.

The purpose of the work session is to discuss agenda items for the Regular Meeting.

- **CALL TO ORDER** Chairman Dockery
- **EXECUTIVE SESSION - Potential Litigation**
- **PRESENTATIONS**
 - 1. Library Presentation
- **MINUTES**
 - 2. Board of Commissioners - Work Session - Oct 4, 2022 4:00 PM
 - 3. Board of Commissioners - Public Hearing - Oct 18, 2022 5:15 PM
 - 4. Board of Commissioners - Work Session II - Oct 18, 2022 5:30 PM
 - 5. Board of Commissioners - Regular Meeting - Oct 18, 2022 6:00 PM
- **RESOLUTIONS**
 - 6. 2022 - 51 - Consideration of 2023 BOC Meeting Calendar *(County Clerk Melissa Witcher)*
 - 7. 2022 - 52 - Establish 2023 Lumpkin County Government Holiday Schedule *(Community & Employee Services Director Alicia Davis)*
 - 8. 2022 - 53 - Consideration of the Lumpkin County 2023 Budget Calendar for FY 2024 Budget *(Finance Director Abby Branan)*
 - 9. 2022 - 54 - Resolution Updating the Fee Schedule *(Finance Director Abby Branan)*
 - 10. 2022 - 55 - November Surplus Property *(Finance Director Abby Branan)*
 - 11. 2022 - 56 - Reappoint Members to Building Committee
 - 12. 2022 - 57 - Appoint/Reappoint Members to LC Park & Recreation Citizens Advisory Board
 - 13. 2022 - 58 - Amend Chapter 42 - Roads, Sidewalks, & Other Public Places *(Finance Director Abby Branan)*
 - 14. 2022 - 59 - Amend 2022 Budget *(Finance Director Abby Branan)*
- **CONTRACTS/AGREEMENTS**
 - 15. 2022-072 - CJCC VOCA (Victims of Crime Act) - MOA *(Finance Director Abby Branan)*
 - 16. 2022-073 - CJCC VOCA – Financial Administration – District Attorney *(Finance Director Abby Branan)*

17. 2022-075 - Capital Probation Management, Inc. – Misdemeanor Probation Services – Probate (*Probate Judge Michael Chastain*)
18. 2022-076 - Capital Probation Management, Inc. – Misdemeanor Probation Services – Magistrate
19. 2022-077 - IWORQ Road Department Work Order Tracking Software Purchase (*Public Works Director Larry Reiter*)
20. 2022-078 - Mark Robinson Hauling, Inc. – Recycling & Transfer Station Lease Agreement (*Public Works Director Larry Reiter*)
21. 2022-079 - Recycling IGA with Hall County (*Public Works Director Larry Reiter*)
22. 2022-080 - Stryker ProCare Maintenance Agreement (*EMS Director David Wimpy*)
23. 2022-081 - GMP for New Recreation Center (*Special Projects Director Ashley Peck*) **Work Session II**
24. 2022-082 - Cell Tower Lease Amendment at Fire Station
25. 2022-083 - Pictometry Aerial Photography & Software Agreement & MOU City of Dahlonega, UNG (*Planning Director Bruce Georgia*)

- **OTHER ITEMS**

26. 2020 SPLOST 2022 Work Plan Amendment (*Finance Director Abby Branan*)
27. 2019 TSPLOST 2020 Work Plan Amendment (*Finance Director Abby Branan*)
28. Fitness Court Discussion (*Finance Director Abby Branan*)
29. New Recreation Center Update (*County Manager Alan Ours*)

- **COUNTY MANAGER**

- **COUNTY ATTORNEY**

- **COMMISSIONERS**

- **PUBLIC COMMENT (Agenda Specific)**

- **ADJOURNMENT**

LUMPKIN COUNTY
Board of Commissioners
Work Session Minutes
Commissioners Boardroom



November 1, 2022
4:00 P.M.

CALL TO ORDER

The meeting was called to order at 4:03 PM by Chairman Chris Dockery

Attendee Name	Title	Status	Arrived
Chris Dockery	Chairman	Present	
Tucker Greene	District 1 Commissioner	Present	
Bobby Mayfield	District 2 Commissioner	Present	
Rhett Stringer	District 3 Commissioner	Present	
Jeffrey Moran	District 4 Commissioner	Present	

EXECUTIVE SESSION - Potential Litigation

Motion: Commissioner Mayfield moved to enter executive session and was seconded by Jeff Moran. The motion was approved and carried.

Executive Session began at 4:04 pm.

Motion: Commissioner Mayfield moved to exit executive session and re-enter regular session at 4:48 pm. The motion was seconded by Commissioner Greene. The motion was approved unanimously.

Chairman Dockery read aloud the following statement: “The Lumpkin County Board of Commissioners has authorized outside counsel to proceed with a lawsuit against the City of Dahlonega and its council members if there is no movement from the City Council before Friday, November 4th to work towards filing an updated LOST certificate with the Department of Revenue which accurately reflects a distribution agreed upon by both Lumpkin County and the City of Dahlonega.”

PRESENTATIONS

1. Library Presentation

Library Presentation

Chairman Dockery asked Leslie Clark if there was a significant difference in the usage of the new library versus the old library. Ms. Clark said it is a bit difficult to compare because of the COVID pandemic beginning right when the new library was scheduled to open, but the circulation has definitely increased. Program attendance, audiobook rentals, and e-book rentals have all increased, though the computer usage has not been as high as was expected.

The Chairman inquired about the progress of getting the damaged column fixed, and Ms. Clark said she would look into it.

Commissioner Stringer asked some questions for clarification on the revenues and expenditures.

MINUTES

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RESOLUTIONS

6. 2022 - 51 - Consideration of 2023 BOC Meeting Calendar (County Clerk Melissa Witcher)

Consideration of 2023 BOC Meeting Calendar

7. 2022 - 52 - Establish 2023 Lumpkin County Government Holiday Schedule (Community & Employee Services Director Alicia Davis)

Establish 2023 Lumpkin County Government Holiday Schedule

Commissioner Mayfield asked why Veterans Day was not included as a holiday for 2023. Mr. Ours, the County Manager, explained that according to policy, Veterans Day is only counted as a paid holiday when it falls on a weekday. Next year, it will be on a Saturday. Commissioner Mayfield said we should consider changing that.

8. 2022 - 53 - Consideration of the Lumpkin County 2023 Budget Calendar for FY 2024 Budget (Finance Director Abby Branan)

Consideration of the Lumpkin County 2023 Budget Calendar for FY 2024 Budget

9. 2022 - 54 - Resolution Updating the Fee Schedule (Finance Director Abby Branan)

Resolution Updating the Fee Schedule

Commissioner Stringer said some of the changes seemed arbitrary. He asked why we are considering increasing room rental fees for Park & Rec? The Park & Rec Manager, Mr. Chandler, said we are just trying to stay in line with what surrounding counties and municipalities are charging for their room fees.

10. 2022 - 55 - November Surplus Property (Finance Director Abby Branan)

November Surplus Property. Consideration of list of County inventory items to be declared surplus.

11. 2022 - 56 - Reappoint Members to Building Committee

Reappoint Members to Building Committee

12. 2022 - 57 - Appoint/Reappoint Members to LC Park & Recreation Citizens Advisory Board

Appoint/Reappoint Members to LC Park & Recreation Citizens Advisory Board

13. 2022 - 58 - Amend Chapter 42 - Roads, Sidewalks, & Other Public Places (Finance Director Abby Branan)

Amend Chapter 42 - Roads, Sidewalks, & Other Public Places. Consideration of amending Chapter 42.

14. 2022 - 59 - Amend 2022 Budget (Finance Director Abby Branan)

Resolution to Amend 2022 Budget

Chairman Dockery said he has been attending the Board of Health meetings since Commissioner Miller passed away. The Health Department has a very robust fund balance, and the County gives them an appropriation of around \$110,000 per year. They are requesting to replace one vehicle, with the possibility of replacing two more vehicles. The Chairman explained their vehicles are owned by the County, and the vehicles in question do not meet the County Fleet replacement policy. There is an opportunity to replace their vehicles and repurpose them somewhere else in the County fleet.

Commissioner Stringer asked if our appropriation would change, and the Chairman said we might alter it. Abby Branan, the Finance Director, said the Health Department has been asking for vehicle replacements for some time, so this is how they are choosing to go about it. If approved, the 2022 Health Department appropriation will be decreased and the Capital Budget will be increased by the cost of the replacement vehicle. If the other two vehicles are purchased, the Health Department will fully fund the purchase since they do not meet the criteria of the Fleet Replacement Policy. If approved, the County will pay for the vehicles and bill the Health Department for the replacement costs.

Chairman Dockery asked if the new vehicles purchased will still be owned by the BOC. Ms. Branan said the County will own and insure the vehicles, but the Board of Health will be billed for the cost of the insurance.

CONTRACTS/AGREEMENTS

15. 2022-072 - CJCC VOCA (Victims of Crime Act) - MOA (Finance Director Abby Branan)

CJCC VOCA (Victims of Crime Act) - MOA. The Prosecuting Attorneys' Council of Georgia (PAC) has submitted VOCA grant application renewals for base funds for the 2023 Federal Fiscal year.

16. 2022-073 - CJCC VOCA – Financial Administration – District Attorney (Finance Director Abby Branan)

CJCC VOCA – Financial Administration – District Attorney. District Attorney Langley is requesting Lumpkin County maintain its existing roll as the financial administrator for its VOCA grant awards for the upcoming grant cycle.

17. 2022-075 - Capital Probation Management, Inc. – Misdemeanor Probation Services – Probate (Probate Judge Michael Chastain)

Capital Probation Management, Inc. – Misdemeanor Probation Services – Probate. To renew Probation Contract with Capital Probation Management, Inc.

Chairman Dockery asked when was the last time we bid this out, and does any other company offer these services? The County Clerk, Ms. Witcher, said she spoke with Judge Maxwell regarding this contract. He said there is only one other company that does it, but he thinks they are not interested in participating. Ms. Witcher noted the probationer pays the fees, not the County. Chairman Dockery said regardless of that, we need to be fair and let it be known that we are looking for other participants. If the other company is not interested, that needs to be verified.

18. 2022-076 - Capital Probation Management, Inc. – Misdemeanor Probation Services – Magistrate (Magistrate Judge Wil Maxwell)

Capital Probation Management, Inc. – Misdemeanor Probation Services – Magistrate

19. 2022-077 - IWORQ Road Department Work Order Tracking Software Purchase (Public Works Director Larry Reiter)

IWORQ Road Department Work Order Tracking Software Purchase. Request to purchase software to be used to track and report Road Department work orders.

Commissioner Stringer asked if the Road Department is having issues now with the way they handle maintenance requests. Mr. Ours said they currently just use an excel spreadsheet, and this software will be more efficient. Commissioner Stringer commented that it seemed expensive.

20. 2022-078 - Mark Robinson Hauling, Inc. – Recycling & Transfer Station Lease Agreement (Public Works Director Larry Reiter)

Mark Robinson Hauling, Inc. – Recycling & Transfer Station Lease Agreement. Renew the transfer station lease/ recycling agreement with Mark Robinson Hauling, LLC.

Commissioner Mayfield asked if there is anything that might change within the next 12 months. Mr. Ours said there may be an opportunity to handle things differently. Union County may have a model worth looking at. Mr. Ours said he and Chairman Dockery are going to meet with them soon to discuss their transfer station model. He advised going month-to-month until we explore all of the options.

21. 2022-079 - Recycling IGA with Hall County (Public Works Director Larry Reiter)

Recycling IGA with Hall County

22. 2022-080 - Stryker ProCare Maintenance Agreement (EMS Director David Wimpy)

Stryker ProCare Maintenance Agreement. This is an annual agreement to provide maintenance for the Cardiac Heart monitors and Lucas CPR devices that the Emergency Services Department owns.

23. 2022-081 - GMP for New Recreation Center (Finance Director Abby Branan)

GMP for New Recreation Center. Consideration of GMP for Recreation Center

24. 2022-082 - Cell Tower Lease Amendment at Fire Station

Cell Tower Lease Amendment at Fire Station

25. 2022-083 - Pictometry Aerial Photography & Software Agreement & MOU City of Dahlonega, UNG (Planning Director Bruce Georgia)

Pictometry Aerial Photography & Software Agreement & MOU City of Dahlonega, UNG. Agreement Dated October 22, 2021 Between Pictometry International Corp. (“Pictometry”) And Lumpkin County, Ga (“Customer”).

Commissioner Mayfield asked for some more clarification on what this contract is for. Bruce Georgia, the Planning Director, said this imagery is used for qPublic and for our GIS. This will provide more than just rooftop imagery; they also provide aerial imagery with oblique angles, which is useful for investigating if there are unpermitted structures.

Chairman Dockery asked why we are not using the Georgia Mountains Regional Commission for our aerial imagery services. Mr. Georgia explained their Pictometry is able to provide 3-inch resolution versus 6-inch, and GMRC also does not do the oblique angles. Additionally, GMRC has a much longer turnaround time with their product. Mr. Georgia said anyone will be able to view this imagery on our qPublic page.

OTHER ITEMS

26. 2020 SPLOST 2022 Work Plan Amendment (Finance Director Abby Branan)

2020 SPLOST 2022 Work Plan Amendment Request to amend the 2022 work plan for the 2020 SPLOST program.

27. 2019 TSPLOST 2022 Work Plan Amendment (Finance Director Abby Branan)

2019 TSPLOST 2022 Work Plan Amendment. Request to amend 2022 work plan on the 2019 TSPLOST.

Ms. Branan said she was still waiting on a quote, so the information is not in the meeting notebook. She explained that Larry Reiter, the Public Works Director, had intended to request a Komatsu trackhoe on the 2023 Workplan, but he learned the prices are going to go up. He found a quote for a good price and would like to go ahead and order it.

Chairman Dockery asked what is so special about Komatsu? She explained that Mr. Reiter asked around to different counties, and they all have had far fewer issues with the Komatsu trackhoe than other brands.

28. Fitness Court Discussion (Finance Director Abby Branan)

Consideration of partnership with National Fitness Campaign for installation of a Fitness Court

Ms. Branan said a third party does the installation. Commissioner Moran said he is interested in the idea, but it seems expensive. Chairman Dockery said it does come with a \$30,000 grant, and there is the opportunity for corporate sponsorships. This would be a good asset for people who want to exercise at Yahoola Park.

Commissioner Stringer said he is still metaphorically nursing his wounds from the basketball court situation. He does not want to use taxpayer money for this. The Chairman agreed that he does not want to use taxpayer dollars, but he believes we can get the corporate sponsors to get it together. Since it will be good for increasing community health, perhaps local health organizations like NGHS would be supportive. Ms. Branan explained the Fitness Court representatives don't have a preference for how it is paid for. It is possible for the project to be fully funded by sponsorships. She just wanted to provide multiple options in her staff analysis.

29. New Recreation Center Update (County Manager Alan Ours)

New Recreation Center Update. The New Recreation Center is currently out for bid. It is expected that Board approval for the guaranteed maximum price will be requested at your November 15, 2022 meeting. However, this could be delayed. A large addendum was submitted to the contractor by the architect, which has delayed the bid opening to November 8th, which could affect the timing of Board consideration for the GMP. The project consists of a gymnasium that includes two regulation high school basketball courts that can also be used for volleyball and pickleball, indoor meeting space, a concession stand and restrooms. The Center will have six outdoor pickleball courts, an eight lane 25-yard swimming pool, a zero-entry splash pad, a lazy river and two cork screw water slides. The swimming pool can be used for the recreation swim team and also for recreational swimming. The current schedule anticipates completion in March 2024. A complete schedule is attached.

Mr. Ours said the design phase is finished and the project is out for bid. It will include a building with restrooms and meeting rooms, two high school regulation basketball courts that can be used for volleyball and pickleball, a concession stand, and six outdoor pickleball courts. The site will also include an eight lane 25-yard swimming pool, a zero-entry splash pad, lazy river, and two cork screw water slides. The pool will have the ability for heaters and a bubble to be added in the future, and the swim team has expressed interest in raising funds for that. Space will be included for cabanas and other lounge areas.

Mr. Ours said they hope to deliver the GMP two weeks from now, but it could vary. Commissioner Greene asked about the addendum. Chairman Dockery explained that was for lots of small clarifications for the subcontractors.

COUNTY MANAGER

Mr. Ours shared an update on the replacement column for the library. It has been on order from California for a few weeks, but it should be here in two weeks. Our buildings staff is going to prep the site before arrival of the new column.

COUNTY ATTORNEY

COMMISSIONERS

Commissioner Greene brought up the fee schedule update and asked Wade Chandler when was the last time the fees were increased. Mr. Chandler said it was probably about four years ago.

PUBLIC COMMENT (Agenda Specific)

ADJOURNMENT

The meeting was adjourned at 5:42 PM.

December 22, 2022

Date



Melissa Witcher
County Clerk, Lumpkin County



Chris Dockery, Chairman
Lumpkin County Board of Commissioners