



LUMPKIN COUNTY
Board of Commissioners
Regular Meeting Agenda
Commissioners Boardroom
99 Courthouse Hill
Dahlonega, GA 30533

June 20, 2023
6:00 PM

- **CALL TO ORDER**
- **INVOCATION**
- **CONSIDERATION OF AGENDA**
- **PRESENTATIONS**
 1. 2022 Audit Presentation (*Mauldin & Jenkins*)
- **PUBLIC COMMENTS (Agenda Specific)**
- **CONSIDERATION OF MINUTES**
 2. Board of Commissioners - Work Session - May 2, 2023 4:00 p.m.
 3. Board of Commissioners - Work Session II - May 16, 2023 5:30 p.m.
 4. Board of Commissioners - Regular Meeting - May 16, 2023 6 p.m.
- **RESOLUTIONS**
 5. 2023-30 Resolution Submitting Three Names for Consideration for Hospital Authority Vacancies in Accordance with O.C.G.A. 31-7-72b - *Cindy Tomblin, Allison Layne, Kim Loggins-Saine*
 6. 2023-31 Appoint Member to DFACS Board - *Lorine Peck to Seat 6, with a term expiring 06.30.2028.*
 7. 2023-32 Appoint Member to Recycling Committee - *Kim Bell to Seat 9*
 8. 2023-33 Resolution to Amend the Lumpkin County Hotel-Motel Tax Ordinance (*Community & Economic Development Director, Rebecca Mincey*)
 9. 2023-34 June Surplus Property (*Finance Director Abby Branan*)
- **REPORTS**

County Department reports can be viewed on www.lumpkincounty.gov
- **ELECTED OFFICIALS**
- **CONTRACTS/AGREEMENTS**
 10. 2023-051 Park & Recreation Fields Turf Management Contract (*Special Projects Director Ashley Peck*)
 11. 2023-052 Roundabouts and Welcome Sign Maintenance and Landscaping Contract (*Special Projects Director Ashley Peck*)
 12. 2023-055 GDOC Inmate Work Detail Contract - **Ratify** (*Special Projects Director Ashley Peck*)

13. 2023-056 Text to 911 Contract (*E911 Supervisor Carlton Chester*)
14. 2023-057 Georgia Power Contract for Exterior Lighting at New Recreation Center (*Special Projects Director Ashley Peck*)
15. 2023-058 Board of Regents/UGA & Lumpkin County MOU - Extension Service Office (*Finance Director Abby Branan*)
16. 2023-059 Enotah Public Defender Indigent Defense Contract - City (*Finance Director Abby Branan*)
17. 2023-060 Enotah Public Defender Indigent Defense Contract - Four Counties (*Finance Director Abby Branan*)
18. 2023-061 Lumpkin County Board of Health MOU (*Finance Director Abby Branan*)
19. 2023-062 SRTA Toll Exemption MOU For Emergency Services (for Law Enforcement) (*Finance Director Abby Branan*)
20. 2023-063 Medical Director - EMS - Jack Freeman (*EMA Director David Wimpy*)
21. 2023-064 ACCG-IRMA Property & Liability Insurance Renewal (*Community & Employee Services Director Alicia Davis*)
22. 2023-066 Agreement between Charles Abbott Associates, Inc. & Lumpkin County (*Community & Economic Development Director, Rebecca Mincey*)
23. 2023-067 Contract with Atlanta Gas Light for Installation of Gas Line for the New Recreation Center **Ratify** (*Special Projects Director Ashley Peck*)
24. 2023-068 Grant Agreement - Multipurpose Field Turf Conversion - Governor's Office of Planning & Budget Improving Neighborhood Outcomes in Disproportionately Impacted Communities (*Finance Director Abby Branan*)
25. 2023-069 Grant Agreement - Fields 4 & 6 Turf Conversion - Governor's Office of Planning & Budget Improving Neighborhood Outcomes in Disproportionately Impacted Communities (*Finance Director Abby Branan*)
26. 2023-070 City Ordinance Required Backflow Prevention Testing and Installation Contract - Townley Construction (*Special Projects Director Ashley Peck*)
27. 2023-071 Architectural and Engineering Services: Recycling Center and Transfer Station (*Special Projects Director Ashley Peck*)
28. 2023-072 United Futbol Academy Soccer (*Park & Rec Manager Joseph Daugherty*)
29. 2023-073 UNG Facilities Use Agreement for 2023 8U Baseball State Championship - **Ratify** (*Park & Rec Manager Joseph Daugherty*)

- **OTHER ITEMS**

30. Consideration of Corrective Deeds for Captain McDonald Rd Right of Way (*Special Projects Manager Charles Trammell*)
31. Enotah Circuit - FY24 Budget (*Finance Director Abby Branan*)
32. Board Approval of a Settlement Agreement Between Lumpkin County and Sharon Booth for \$22,500 Related to Northern District of Georgia, Case 2:22-cv-00237-RWS (*County Attorney Joy Edelberg*)
33. LCWSA - 2021 Request for use of ARPA Funds for Water Infrastructure Projects (*W&S Authority Director Sean Phipps*)
34. Fire Station 8 Tenant Request for Cottage Industry Use (*Community & Economic Development Director Rebecca Mincey*)

- **COUNTY MANAGER**

- **COUNTY ATTORNEY**

- **COMMISSIONERS**
- **PUBLIC COMMENTS**
- **EXECUTIVE SESSION – Litigation & Personnel**
- **ADJOURNMENT**

LUMPKIN COUNTY
Board of Commissioners
Regular Meeting Minutes
Commissioners Boardroom
99 Courthouse Hill
Dahlonega, GA 30533



June 20, 2023
6:00 PM

CALL TO ORDER

The meeting was called to order at 6:04 pm. Present were Chairman Chris Dockery and District Commissioners Tucker Greene, Bobby Mayfield, Rhett Stringer, and Jeff Moran.

INVOCATION

Mr. Ours gave the invocation which was followed by the Pledge of Allegiance.

CONSIDERATION OF AGENDA

***Motion:** Commissioner Stringer moved to approve the agenda and was seconded by Commissioner Mayfield. The motion was approved unanimously.*

PRESENTATIONS

1. 2022 Audit Presentation (Mauldin & Jenkins)

***Motion:** Commissioner Mayfield moved to accept the audit, and he was seconded by Commissioner Moran. The motion carried unanimously.*

PUBLIC COMMENTS (Agenda Specific)

CONSIDERATION OF MINUTES

2. Board of Commissioners - Work Session - May 2, 2023 4:00 p.m.
3. Board of Commissioners - Work Session II - May 16, 2023 5:30 p.m.
4. Board of Commissioners - Regular Meeting - May 16, 2023 6 p.m.

***Motion:** Commissioner Moran moved to approve the minutes by acclamation, and Commissioner Greene seconded. The motion carried unanimously.*

RESOLUTIONS

5. 2023-30 Resolution Submitting Three Names for Consideration for Hospital Authority Vacancies in Accordance with O.C.G.A. 31-7-72b - Cindy Tomblin, Allison Layne, Kim Loggins-Saine

***Motion:** Chairman Dockery moved to approve the resolution and was seconded by Commissioner Stringer. The motion carried unanimously.*

6. 2023-31 Appoint Member to DFACS Board - Lorine Peck to Seat 6, with a term expiring 06.30.2028.

***Motion:** Chairman Dockery moved to appoint Lorine Peck to Seat 6 with a term expiring 6/30/2028. Commissioner Stringer seconded the motion, which was approved unanimously.*

7. 2023-32 Appoint Member to Recycling Committee - Kim Bell to Seat 9

***Motion:** Chairman Dockery made a motion to appoint Kim Bell to Seat 9, and he was seconded by Commissioner Greene. The motion was approved unanimously.*

8. 2023-33 Resolution to Amend the Lumpkin County Hotel-Motel Tax Ordinance (Community & Economic Development Director, Rebecca Mincey)

The Resolution presented here is to amend the County's ordinance to increase the hotel motel tax to 8% with an effective date of August 1, 2023.

***Motion:** Commissioner Moran moved to approve the resolution and was seconded by Commissioner Mayfield. The motion was approved unanimously.*

9. 2023-34 June Surplus Property (Finance Director Abby Branan)

Consideration of list of County inventory items to be declared surplus.

***Motion:** Commissioner Mayfield moved to approve the resolution and was seconded by Commissioner Moran. The motion carried unanimously.*

REPORTS

County Department reports can be viewed on www.lumpkincounty.gov

ELECTED OFFICIALS

CONTRACTS/AGREEMENTS

10. 2023-051 Park & Recreation Fields Turf Management Contract (Special Projects Director Ashley Peck)

Approval of contract with TruGreen for Turf Care Management

***Motion:** Commissioner Greene made a motion to approve the contract and was seconded by Commissioner Moran. The motion was approved unanimously.*

11. 2023-052 Roundabouts and Welcome Sign Maintenance and Landscaping Contract (Special Projects Director Ashley Peck)

Approval of the contract for the maintenance of roundabouts and welcome sign

***Motion:** Commissioner Moran moved to approve the contract with Integrity Turf. Commissioner Greene seconded the motion, which carried unanimously.*

12. 2023-055 GDOC Inmate Work Detail Contract - **Ratify** (Special Projects Director Ashley Peck)

Request approval of a contract with GDOC for inmate labor.

***Motion:** Commissioner Moran moved to approve the contract and was seconded by Commissioner Greene. The motion was approved unanimously.*

13. 2023-056 Text to 911 Contract (E911 Supervisor Carlton Chester)

This is an added subscription recently made available through the prepared live (911) vendor we are currently using for our txt to 911 service. This part of the program will allow the center to receive incoming txt over our "911" lines. It will allow us to receive text messages, photos, and video from cell phones over our 911 lines.

***Motion:** Commissioner Mayfield moved to approve option B, which is to purchase the additional service for a 12-month period. Commissioner Stringer seconded the motion, which was approved unanimously.*

Regular Meeting

June 20, 2022

14. 2023-057 Georgia Power Contract for Exterior Lighting at New Recreation Center (Special Projects Director Ashley Peck)

Approval of Contract with Georgia Power for Exterior Lighting at the New Recreation Center

Motion: Commissioner Greene moved to approve the contract and was seconded by Commissioner Moran. The motion was approved and carried.

15. 2023-058 Board of Regents/UGA & Lumpkin County MOU - Extension Service Office (Finance Director Abby Branan)
Consideration of the 2023-2024 Financial Agreement

Motion: Commissioner Moran moved to approve the MOU, and he was seconded by Commissioner Stringer. The motion carried unanimously.

16. 2023-059 Enotah Public Defender Indigent Defense Contract - City (Finance Director Abby Branan)
Enotah Public Defender Indigent Defense Contract - City

Motion: Commissioner Mayfield made a motion to approve the contract, and Commissioner Greene seconded. The motion was approved unanimously.

17. 2023-060 Enotah Public Defender Indigent Defense Contract - Four Counties (Finance Director Abby Branan)
Enotah Public Defender Indigent Defense Contract – Four Counties

Motion: Commissioner Mayfield moved to approve the contract and was seconded by Commissioner Moran. The motion carried unanimously.

18. 2023-061 Lumpkin County Board of Health MOU (Finance Director Abby Branan)

Consideration of the Lumpkin County Board of Health MOU to provide services to the Lumpkin County Sheriff's Office and Lumpkin County's Human Resources Department.

Motion: Commissioner Greene moved to approve the MOU and was seconded by Commissioner Stringer. The motion carried with unanimous approval.

19. 2023-062 SRTA Toll Exemption MOU For Emergency Services (for Law Enforcement) (Finance Director Abby Branan)
Consideration of the SRTA Toll Exemption for Emergency Services (for Law Enforcement)

Motion: Commissioner Greene moved to approve the agreement and was seconded by Commissioner Stringer. The motion carried unanimously.

20. 2023-063 Medical Director - EMS - Jack Freeman (EMA Director David Wimpy)

This is a renewal agreement between Lumpkin County Emergency Services hereinafter called LCES and Jack Miller Freeman, Jr., M.D. hereinafter called Medical Director.

Motion: Commissioner Stringer made a motion to approve the contract and was seconded by Commissioner Mayfield. The motion was approved unanimously.

21. 2023-064 ACCG-IRMA Property & Liability Insurance Renewal (Community & Employee Services Director Alicia Davis)
(Updated 6.5.23) Request to renew ACCG General Liability, Law Enforcement Liability, Public Officials Liability, Automobile Liability, Automobile Physical Damage, Property, Equipment Breakdown, & Crime insurance.

Motion: Commissioner Moran made a motion to approve the contract, and he was seconded by Commissioner Mayfield. The motion carried with unanimous approval.

22. 2023-066 Agreement between Charles Abbott Associates, Inc. & Lumpkin County (Community & Economic Development Director, Rebecca Mincey)

Charles Abbott Associates is the Planning Department consultant for Commercial & Industrial Building Inspection and Plan Review Services. The Planning Department has been using these services since June 2022. The agreement for consideration will formalize the scope of services, compensation, terms, and other contractual items between Lumpkin County & Charles Abbott Associates.

***Motion:** Commissioner Stringer made a motion to approve the agreement, and he was seconded by Commissioner Greene. The motion carried with unanimous approval.*

23. 2023-067 Contract with Atlanta Gas Light for Installation of Gas Line for the New Recreation Center **Ratify** (Special Projects Director Ashley Peck)

Approval of the contract with Atlanta Gas Light for the installation of gas line to the New Recreation Center

***Motion:** Commissioner Mayfield moved to approve the agreement and was seconded by Commissioner Stringer. The motion was approved unanimously.*

24. 2023-068 Grant Agreement - Multipurpose Field Turf Conversion - Governor's Office of Planning & Budget Improving Neighborhood Outcomes in Disproportionately Impacted Communities (Finance Director Abby Branan)
Consideration of a grant agreement with Governor's Office of Planning and Budget for turf conversion on the multi-purpose field at Yahoola Creek Park.

***Motion:** Commissioner Greene made a motion to approve both Item 24 and Item 25 by acclamation. Commissioner Mayfield seconded the motion, and it was approved unanimously.*

25. 2023-069 Grant Agreement - Fields 4 & 6 Turf Conversion - Governor's Office of Planning & Budget Improving Neighborhood Outcomes in Disproportionately Impacted Communities (Finance Director Abby Branan)
Consideration of a grant agreement with Governor's Office of Planning and Budget for turf conversion on Fields 4 & 6 at Yahoola Creek Park.

26. 2023-070 City Ordinance Required Backflow Prevention Testing and Installation Contract - Townley Construction (Special Projects Director Ashley Peck)
Approval of the contract with Townley Construction to test all existing back flow assemblies and install any needed back flow assemblies.

***Motion:** Commissioner Stringer moved to approve the contract and was seconded by Commissioner Greene. The motion carried with unanimous approval.*

27. 2023-071 Architectural and Engineering Services: Recycling Center and Transfer Station (Special Projects Director Ashley Peck)
Approval of the contract with CSC Design for the recycling center and transfer station

***Motion:** Commissioner Mayfield moved to approve the contract and was seconded by Commissioner Moran. The motion was approved unanimously.*

28. 2023-072 United Futbol Academy Soccer (Park & Rec Manager Joseph Daugherty)
This is a request for a renewal of the UFA Field Use Agreement for Soccer Programming.

***Motion:** Commissioner Greene moved to approve the contract, and Commissioner Stringer seconded the motion. The motion was approved unanimously.*

29. 2023-073 UNG Facilities Use Agreement for 2023 8U Baseball State Championship - **Ratify** (Park & Rec Manager Joseph Daugherty)
Request to Ratify UNG Facilities Use Agreement for 2023 8U Baseball State Championship.

***Motion:** Commissioner Greene moved to approve the agreement and was seconded by Commissioner Mayfield. The motion was approved unanimously.*

OTHER ITEMS

30. Consideration of Corrective Deeds for Captain McDonald Rd Right of Way (Special Projects Manager Charles Trammell)
Recommendation to work with Byron Robinson and Franklin Grindle to correct the right of way deeds on Capt. McDonald Road.

***Motion:** Commissioner Mayfield moved to approve Course of Action "A," which is to approve acceptance of the right-of-way deed for area B from Byron Robinson and Franklin Grindle as outlined on plat of survey dated April 14, 2023 by GeoImage, and to authorize the Chairman to execute a quit-claim deed to release and transfer areas A, C, and D back to Byron Robinson and Franklin Grindle, and the remainder of Tract B on the original right-of-way survey prepared for Lumpkin County to Byron Robinson. The motion was seconded by Commissioner Moran and carried with unanimous approval.*

31. Enotah Circuit - FY24 Budget (Finance Director Abby Branan)

***Motion:** Commissioner Mayfield moved to approve the budget and was seconded by Commissioner Moran. Commissioners Greene, Mayfield, and Moran were in favor. Commissioner Stringer was opposed. The motion carried.*

32. Board Approval of a Settlement Agreement Between Lumpkin County and Sharon Booth for \$22,500 Related to Northern District of Georgia, Case 2:22-cv-00237-RWS (County Attorney Joy Edelberg)

***Motion:** Commissioner Greene made a motion to approve the settlement agreement, and his motion was seconded by Commissioner Stringer. The motion was approved unanimously.*

33. LCWSA - 2021 Request for use of ARPA Funds for Water Infrastructure Projects (W&S Authority Director Sean Phipps)
LCWSA is requesting BOC confirmation of budget allocations for water system improvement projects previously approved by BOC in 2021.

***Motion:** Commissioner Moran moved to approve option A, which is to confirm the allocation of \$80,000 of County ARPA funds to the LC Water & Sewerage Authority for completion of improvements to the Sherwood Forest water system. Commissioner Greene seconded the motion, and it was approved unanimously.*

34. Fire Station 8 Tenant Request for Cottage Industry Occupational Tax Certificate/Business License (Community & Economic Development Director Rebecca Mincey)

For the Planning Department to issue an Occupational Tax Certificate/Business License to a tenant that rents a residential location, the Landlord/Owner is required to approve of the tenant operating a business at the location.

Fire Station 8 has a residential property on the site. The current resident for the home is looking to have a Cottage Industry Occupational Tax Certificate/Business License.

A Cottage Industry is defined as an activity primarily carried on remotely with the space occupied by the commercial operation limited to a private office or workshop, and with no retail space or other space which is open to the public, and which is operated as an accessory land use to a residential land use, and that is carried on in such a way that the primary use of the property remains residential.

***Motion:** Commissioner Moran moved to approve the tenant's request, and his motion was seconded by Commissioner Mayfield. The motion was approved unanimously.*

COUNTY MANAGER

COUNTY ATTORNEY

COMMISSIONERS

Commissioner Greene thanked Park & Rec for helping facilitate the baseball tournament at the University of North Georgia.

PUBLIC COMMENTS

EXECUTIVE SESSION - Litigation & Personnel

***Motion:** Commissioner Mayfield made a motion to enter executive session and was seconded by Commissioner Greene. The motion was approved unanimously, and executive session began at 6:36 pm.*

***Motion:** Commissioner Mayfield moved to exit executive session and re-enter regular session. The motion was seconded by Commissioner Greene, and it was approved unanimously.*

Regular Meeting

June 20, 2023

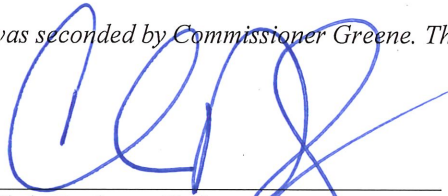
Regular session resumed at 7:45 pm.

Motion: Commissioner Stringer made a motion to approve offering a cash in lieu of benefits option to elected officials in the amount of eight percent of the annual salary. The motion was seconded by Commissioner Greene, and it was carried with unanimous approval.

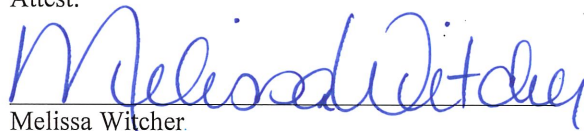
ADJOURNMENT

Motion: Commissioner Moran moved to adjourn the meeting and was seconded by Commissioner Greene. The motion was approved, and the meeting ended at 7:45 pm.

July 18, 2023
Date


Chris Dockery, Chairman
Lumpkin County Board of Commissioners

Attest:


Melissa Witcher
Clerk, Lumpkin County