



LUMPKIN COUNTY
Board of Commissioners
Work Session Agenda
Commissioners Boardroom
99 Courthouse Hill
Dahlonega, GA 30533

June 6, 2023
4:00 PM

- **CALL TO ORDER**
- **PRESENTATIONS**
 1. Historical Society Presentation - *Janet Barger*
 2. 2024 Budget Presentation (*Finance Director Abby Branan*)
 3. 2022 Audit Presentation (*Mauldin & Jenkins*) **Regular Meeting**
- **MINUTES**
 4. Board of Commissioners - Work Session - May 2, 2023 4:00 p.m.
 5. Board of Commissioners - Work Session II - May 16, 2023 5:30 p.m.
 6. Board of Commissioners - Regular Meeting - May 16, 2023 6 p.m.
- **RESOLUTIONS**
 7. 2023-30 Resolution Submitting Three Names for Consideration for Hospital Authority Vacancies in Accordance with O.C.G.A. 31-7-72b - *Cindy Tomblin, Allison Layne, Kim Loggins-Saine*
 8. 2023-31 Appoint Member to DFACS Board - *Lorine Peck to Seat 6, with a term expiring 06.30.2028.*
 9. 2023-32 Appoint Member to Recycling Committee - *Kim Bell to Seat 9*
 10. 2023-33 Resolution to Amend the Lumpkin County Hotel-Motel Tax Ordinance (*Community & Economic Development Director, Rebecca Mincey*)
 11. 2023-34 June Surplus Property (*Finance Director Abby Branan*)
- **CONTRACTS/AGREEMENTS**
 12. 2023-051 Park & Recreation Fields Turf Management Contract (*Special Projects Director Ashley Peck*)
 13. 2023-052 Roundabouts and Welcome Sign Maintenance and Landscaping Contract (*Special Projects Director Ashley Peck*)
 14. 2023-055 GDOC Inmate Work Detail Contract - **Ratify** (*Special Projects Director Ashley Peck*)
 15. 2023-056 Text to 911 Contract (*E911 Supervisor Carlton Chester*)
 16. 2023-057 Georgia Power Contract for Exterior Lighting at New Recreation Center (*Special Projects Director Ashley Peck*)
 17. 2023-058 Board of Regents/UGA & Lumpkin County MOU - Extension Service Office (*Finance Director Abby Branan*)
 18. 2023-059 Enotah Public Defender Indigent Defense Contract - City (*Finance Director Abby Branan*)
 19. 2023-060 Enotah Public Defender Indigent Defense Contract - Four Counties (*Finance Director Abby Branan*)

20. 2023-061 Lumpkin County Board of Health MOU (*Finance Director Abby Branan*)
 21. 2023-062 SRTA Toll Exemption MOU For Emergency Services (for Law Enforcement) (*Finance Director Abby Branan*)
 22. 2023-063 Medical Director - EMS - Jack Freeman (*EMA Director David Wimpy*)
 23. 2023-064 ACCG-IRMA Property & Liability Insurance Renewal (*Community & Employee Services Director Alicia Davis*)
 24. 2023-065 Chamber of Commerce Tourism Service Contract (*Finance Director Abby Branan*)
- Work Session II**
25. 2023-066 Agreement between Charles Abbott Associates, Inc. & Lumpkin County (*Community & Economic Development Director, Rebecca Mincey*)
 26. 2023-067 Contract with Atlanta Gas Light for Installation of Gas Line for the New Recreation Center **Ratify** (*Special Projects Director Ashley Peck*)
 27. 2023-068 Grant Agreement - Multipurpose Field Turf Conversion - Governor's Office of Planning & Budget Improving Neighborhood Outcomes in Disproportionately Impacted Communities (*Finance Director Abby Branan*)
 28. 2023-069 Grant Agreement - Fields 4 & 6 Turf Conversion - Governor's Office of Planning & Budget Improving Neighborhood Outcomes in Disproportionately Impacted Communities (*Finance Director Abby Branan*)
 29. 2023-070 City Ordinance Required Backflow Prevention Testing and Installation Contract - Townley Construction (*Special Projects Director Ashley Peck*)
 30. 2023-071 Architectural and Engineering Services: Recycling Center and Transfer Station (*Special Projects Director Ashley Peck*)
 31. 2023-072 United Futbol Academy Soccer (*Park & Rec Manager Joseph Daugherty*)

- **OTHER ITEMS**

32. Alcoholic Beverage License - Buckley Farms & Vineyard (*County Clerk Melissa Witcher*)
33. Consideration of Corrective Deeds for Captain McDonald Rd Right of Way (*Special Projects Manager Charles Trammell*)
34. Enotah Circuit - FY24 Budget (*Finance Director Abby Branan*)

- **COUNTY MANAGER**

- **COUNTY ATTORNEY**

- **COMMISSIONERS**

- **PUBLIC COMMENT (Agenda Specific)**

- **ADJOURNMENT**

LUMPKIN COUNTY
Board of Commissioners
Work Session Minutes
Commissioners Boardroom
99 Courthouse Hill
Dahlonega, GA 30533



June 6, 2023
4:00 PM

CALL TO ORDER

The meeting was called to order at 4:01 pm. Present were Chairman Chris Dockery and Commissioners Tucker Greene, Bobby Mayfield, Rhett Stringer, and Jeff Moran.

PRESENTATIONS

1. Historical Society Presentation - Janet Barger

Ms. Barger was unable to attend the meeting due to unforeseen circumstances. Chairman Dockery said the Board of Commissioners will review her presentation on the agenda packet rather than rescheduling her for next month.

2. 2024 Budget Presentation (Finance Director Abby Branan)

Commissioner Mayfield questioned why there were so many requested positions for the LCSO when they cannot fill the positions they already have.

3. 2022 Audit Presentation (Mauldin & Jenkins) **Regular Meeting**

MINUTES

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RESOLUTIONS

7. 2023-30 Resolution Submitting Three Names for Consideration for Hospital Authority Vacancies in Accordance with O.C.G.A. 31-7-72b - Cindy Tomblin, Allison Layne, Kim Loggins-Saine

8. 2023-31 Appoint Member to DFACS Board - Lorine Peck to Seat 6, with a term expiring 06.30.2028.

9. 2023-32 Appoint Member to Recycling Committee - Kim Bell to Seat 9

10. 2023-33 Resolution to Amend the Lumpkin County Hotel-Motel Tax Ordinance (Community & Economic Development Director, Rebecca Mincey)

The resolution is to amend the County's ordinance to increase the hotel motel tax to 8% with an effective date of August 1, 2023.

11. 2023-34 June Surplus Property (Finance Director Abby Branan)

Consideration of list of County inventory items to be declared surplus.

CONTRACTS/AGREEMENTS

12. 2023-051 Park & Recreation Fields Turf Management Contract (Special Projects Director Ashley Peck)

Approval of contract with TruGreen for Turf Care Management.

Special Projects Director Ashley Peck informed the BOC that there are only five applications included in the agenda packet, but that is because they are waiting on the sixth one. Commissioner Greene asked if this contract will take into consideration the field turf conversion grants that are on this agenda. Ms. Peck responded affirmatively.

13. 2023-052 Roundabouts and Welcome Sign Maintenance and Landscaping Contract (Special Projects Director Ashley Peck)

Approval of the contract for the maintenance of roundabouts and welcome sign.

14. 2023-055 GDOC Inmate Work Detail Contract - Ratify (Special Projects Director Ashley Peck)

Request approval of a contract with GDOC for a Blairsville inmate labor crew.

15. 2023-056 Text to 911 Contract (E911 Supervisor Carlton Chester)

This is an added subscription recently made available through the prepared live (911) vendor we are currently using for our text to 911 service. This part of the program will allow the center to receive incoming text over our "911" lines. It will allow us to receive text messages, photos, and video from cell phones over our 911 lines.

16. 2023-057 Georgia Power Contract for Exterior Lighting at New Recreation Center (Special Projects Director Ashley Peck)

Approval of contract with Georgia Power for exterior lighting at the new recreation center

17. 2023-058 Board of Regents/UGA & Lumpkin County MOU - Extension Service Office (Finance Director Abby Branan)

Consideration of the 2023-2024 Financial Agreement

Commissioner Stringer asked if anything had been included in the budget for the new vehicle that the Extension Agent is planning to acquire. Ms. Branan, the Finance Director, said the fueling cost and related expenses have been included in the budget considerations.

18. 2023-059 Enotah Public Defender Indigent Defense Contract - City (Finance Director Abby Branan)

Enotah Public Defender Indigent Defense Contract – City

19. 2023-060 Enotah Public Defender Indigent Defense Contract - Four Counties (Finance Director Abby Branan)

Enotah Public Defender Indigent Defense Contract – Four Counties

20. 2023-061 Lumpkin County Board of Health MOU (Finance Director Abby Branan)

Consideration of the Lumpkin County Board of Health MOU to provide services to the Lumpkin County Sheriff's Office and Lumpkin County's Human Resources Department.

21. 2023-062 SRTA Toll Exemption MOU For Emergency Services (for Law Enforcement) (Finance Director Abby Branan)

Consideration of the SRTA Toll Exemption for Emergency Services (for Law Enforcement)

22. 2023-063 Medical Director - EMS - Jack Freeman (EMA Director David Wimpy)

This is a renewal agreement between Lumpkin County Emergency Services hereinafter called LCES and Jack Miller Freeman, Jr., M.D. hereinafter called Medical Director.

23. 2023-064 ACCG-IRMA Property & Liability Insurance Renewal (Community & Employee Services Director Alicia Davis)

(Updated 6.5.23) Request to renew ACCG General Liability, Law Enforcement Liability, Public Officials Liability, Automobile Liability, Automobile Physical Damage, Property, Equipment Breakdown, & Crime insurance.

Chairman Dockery said we should explore other options for this insurance.

24. 2023-065 Chamber of Commerce Tourism Service Contract (Finance Director Abby Branan) **Work Session II**

25. 2023-066 Agreement between Charles Abbott Associates, Inc. & Lumpkin County (Community & Economic Development Director, Rebecca Mincey)

Charles Abbott Associates is the Planning Departments consultant for Commercial & Industrial Building Inspection and Plan Review Services. The Planning Department has been using these services since June 2022. The agreement for consideration will formalize the scope of services, compensation, terms, and other contractual items between Lumpkin County & Charles Abbott Associates.

26. 2023-067 Contract with Atlanta Gas Light for Installation of Gas Line for the New Recreation Center **Ratify** (Special Projects Director Ashley Peck)

Approval of the contract with Atlanta Gas Light for the installation of gas line to the New Recreation Center.

27. 2023-068 Grant Agreement - Multipurpose Field Turf Conversion - Governor's Office of Planning & Budget Improving Neighborhood Outcomes in Disproportionately Impacted Communities (Finance Director Abby Branan)

Consideration of a grant agreement with Governor's Office of Planning and Budget for turf conversion on the multi-purpose field at Yahoola Creek Park.

28. 2023-069 Grant Agreement - Fields 4 & 6 Turf Conversion - Governor's Office of Planning & Budget Improving Neighborhood Outcomes in Disproportionately Impacted Communities (Finance Director Abby Branan)

Consideration of a grant agreement with Governor's Office of Planning and Budget for turf conversion on Fields 4 & 6 at Yahoola Creek Park.

Commissioner Greene asked if we are tied to fields 4 and 6 for this grant agreement, and the County Manager responded yes.

29. 2023-070 City Ordinance Required Backflow Prevention Testing and Installation Contract - Townley Construction (Special Projects Director Ashley Peck)

Approval of the contract with Townley Construction to test all existing back flow assemblies and install any needed back flow assemblies.

30. 2023-071 Architectural and Engineering Services: Recycling Center and Transfer Station (Special Projects Director Ashley Peck)

Approval of the contract with CSC Design for the recycling center and transfer station.

31. 2023-072 United Futbol Academy Soccer (Park & Rec Manager Joseph Daugherty)

This is a request for a renewal of the UFA Field Use Agreement for Soccer Programming.

Fire Station 8 Tenant Request for Cottage Industry Use

Community & Economic Development Director Rebecca Mincey explained why this item had been placed on the agenda. There is a firefighter who resides as a tenant at Fire Station #8, and his wife wants to start a cottage industry business making freeze-dried candies. This would be considered an accessory land use that requires approval from the property owner, which would be Lumpkin County in this case. Ms. Mincey explained that in order to issue her the occupational tax certificate for her business, the BOC will have to give their approval for the cottage industry use.

The County Attorney said this item will have to be spread upon the minutes at the regular meeting.

OTHER ITEMS

32. Alcoholic Beverage License - Buckley Farms & Vineyard (County Clerk Melissa Witcher)

This is for the issuance of an alcoholic beverage license for farm wines consumption on premises and package sales for off premises located at 427 Castleberry Bridge Road, Dawsonville, GA 30534.

33. Consideration of Corrective Deeds for Captain McDonald Rd Right of Way (Special Projects Manager Charles Trammell)
Recommendation to work with Byron Robinson and Franklin Grindle to correct the right of way deeds on Capt. McDonald Road.

34. Enotah Circuit - FY24 Budget (Finance Director Abby Branan)

COUNTY MANAGER

COUNTY ATTORNEY

COMMISSIONERS

Commissioner Greene thanked the County EMTs for their help during his father's medical emergency.

Commissioner Mayfield said he had recently observed the LCSO during a strenuous training exercise, and he commended them for their dedication and hard work.

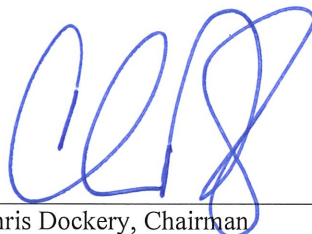
PUBLIC COMMENT (Agenda Specific)

Rebecca Mincey said there will be a Broadband Groundbreaking Event on Thursday, June 29th, at 10:00 am. The event will occur at the Welcome Center plaza on the square.

ADJOURNMENT

The meeting was adjourned at 4:46 pm.

July 18, 2023
Date


Chris Dockery, Chairman
Lumpkin County Board of Commissioners

Attest:


Melissa Witcher
Clerk, Lumpkin County