



LUMPKIN COUNTY
Board of Commissioners
Work Session II Agenda
Commissioners Boardroom
99 Courthouse Hill
Dahlonega, GA 30533

May 16, 2023
5:30 PM

- **CALL TO ORDER**

- **CONSIDERATION OF MINUTES**

1. Board of Commissioners - Work Session - April 4, 2023 4:00 p.m.
2. Board of Commissioners - Work Session II - April 18, 2023 5:30 p.m.
3. Board of Commissioners - Regular Meeting - April 18, 2023 6:00 p.m.

- **RESOLUTIONS**

4. 2023-23 Appoint Members to Lumpkin County Veterans Affairs Committee - *Michelle Webb to Seat 5 and Heath Williams to Seat 7, both with terms expiring 04/14/2027*
5. 2023-24 Resolution to Increase the Number of Members on the LC DFACS Board
6. 2023-25 Reappoint Member to Lumpkin County DFACS Board - *Betty Fitts to Seat 5, with a term expiring 06/30/2028*
7. 2023-26 Appoint/Reappoint Members to Lumpkin County Library Board of Trustees - *Bobbi Larson to Seat 6, with a term expiring 06/30/2027.*
8. 2023-27 Appoint Member to Planning Commission - *Robin Hall to Seat 1, with a term expiring 08.27.2027 and Chris Adams to Seat 3, with a term expiring 08/27/2026.*
9. 2023-28 Appoint Member to LC Recycling and Litter Committee - *Karen Ponder to Seat 2*
10. 2023-29 Resolution to Adopt a Policy for the Utilization of On-Call Engineer Services

- **CONTRACTS/AGREEMENTS**

11. 2023-035 RFQ for Engineering on Call Services (*County Manager Alan Ours*)
12. 2023-042 Jack Henry & Associates, Inc. Ambulance Service Check Processing Application (*Finance Director Abby Branan*)
13. 2023-043 Local Share Match and Commitment Letter Legacy Link, Inc. SFY2024 (*Senior Center Manager Linda Kirkpatrick*)
14. 2023-044 iWorq Systems Service Agreement for Land Use Permit (*Community & Economic Development Director, Rebecca Mincey*)
15. 2023-045 Bluebeam Studio Subscription Service Agreement (*Community & Economic Development Director, Rebecca Mincey*)
16. 2023-046 Contract for Trail Construction at Yahoola Creek Reservoir/Lake Zwerner (*Community & Economic Development Director Rebecca Mincey*)
17. 2023-047 2023 TSPLOST Gravel Road Paving Contract - Colditz Trucking (*Special Projects Manager Charles Trammell*)
18. 2023-048 Legacy Link Addendum #2 FY-2023 (*Senior Center Manager Linda Kirkpatrick*)

19. 2023-049 2023 Municipal General Election IGA with City of Dahlonaga (*Elections Supervisor Robin McIntosh*)
20. 2023-050 UNG Swimming Pool Facilities Use Agreement (*Park & Rec Manager Joseph Daugherty*)
21. 2023-053 Accessible Solutions, Inc. - Software as a Service (SaaS) Services Agreement Subscription Renewal (*Senior Center Manager Linda Kirkpatrick*)
22. 2023-054 GDOT 5311 FY2024 Transit Grant Award (*Fleet & Transit Division Manager Randy Allison*)

- **COUNTY MANAGER**
- **COUNTY ATTORNEY**
- **COMMISSIONERS**
- **PUBLIC COMMENT (Agenda Specific)**
- **ADJOURNMENT**

LUMPKIN COUNTY
Board of Commissioners
Work Session II Minutes
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99 Courthouse Hill
Dahlonega, GA 30533



May 16, 2023
5:30 PM

CALL TO ORDER

The meeting was called to order at 5:30 pm. Present were Chairman Chris Dockery and District Commissioners Tucker Greene, Bobby Mayfield, Rhett Stringer, and Jeff Moran.

CONSIDERATION OF MINUTES

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RESOLUTIONS

4. 2023-23 Appoint Members to Lumpkin County Veterans Affairs Committee - Michelle Webb to Seat 5 and Heath Williams to Seat 7, both with terms expiring 04/14/2027

5. 2023-24 Resolution to Increase the Number of Members on the LC DFACS Board

The Lumpkin County Department of Children and Family Services (DFCS) is requesting to increase their Board membership from five to seven members.

6. 2023-25 Reappoint Member to Lumpkin County DFACS Board - Betty Fitts to Seat 5, with a term expiring 06/30/2028

7. 2023-26 Appoint/Reappoint Members to Lumpkin County Library Board of Trustees - Bobbi Larson to Seat 6, with a term expiring 06/30/2027.

8. 2023-27 Appoint Member to Planning Commission - Robin Hall to Seat 1, with a term expiring 08.27.2027 and Chris Adams to Seat 3, with a term expiring 08/27/2026.

9. 2023-28 Appoint Member to LC Recycling and Litter Committee - Karen Ponder to Seat 2

10. 2023-29 Resolution to Adopt a Policy for the Utilization of On-Call Engineer Services

CONTRACTS/AGREEMENTS

11. 2023-035 RFQ for Engineering on Call Services (County Manager Alan Ours)
Approval of a contract with an On-Call Engineer

12. 2023-042 Jack Henry & Associates, Inc. Ambulance Service Check Processing Application (Finance Director Abby Branan)
Consideration of an application and Terms of Service with Jack Henry & Associates, Inc. for electronic check processing.

13. 2023-043 Local Share Match and Commitment Letter Legacy Link, Inc. SFY2024 (Senior Center Manager Linda Kirkpatrick)

Each year the Lumpkin County Board of Commissioners is requested to submit an approved Local Share Match Commitment Letter and to pay its local share match. For SFY2024 the match is \$14,050.00.

14. 2023-044 iWorq Systems Service Agreement for Land Use Permit (Community & Economic Development Director, Rebecca Mincey)

This request for consideration is an add on to also include the Land Use Application within the iWorQ online permitting system.

15. 2023-045 Bluebeam Studio Subscription Service Agreement (Community & Economic Development Director, Rebecca Mincey)

This request for consideration is a renewal of the annual Bluebeam subscription service used by the Planning Department, LCWSA, and the Fire Marshal's office for plan review. The subscription service will automatically renew April 9, 2024.

16. 2023-046 Contract for Trail Construction at Yahoola Creek Reservoir/Lake Zwerner (Community & Economic Development Director Rebecca Mincey)

February 28, 2023 Lumpkin County received a notice to proceed for the DNR Recreational Trail Program Yahoola Creek Trails project. Upon notice to proceed, staff could issue a RFP for a trail construction company. Three responses were received for the proposal.

A committee reviewed the responses and recommends Steele & Associates as the vendor for the Board's consideration.

17. 2023-047 2023 TSPLOST Gravel Road Paving Contract - Colditz Trucking (Special Projects Manager Charles Trammell)

This is for consideration of a contract for the paving of 4 county roads.

18. 2023-048 Legacy Link Addendum #2 FY-2023 (Senior Center Manager Linda Kirkpatrick)

This request amends the contract that Lumpkin County Board of Commissioners entered into with Legacy Link, Inc. (Contract #2022-020-A-S approved on August 15, 2022) for the Lumpkin County Senior Center to provide nutrition and wellness services, nutrition screening and support services, and Transportation for senior adults in Lumpkin County.

19. 2023-049 2023 Municipal General Election IGA with City of Dahlonega (Elections Supervisor Robin McIntosh)

IGA with the City of Dahlonega for the conduct of the 2023 Municipal General Election

20. 2023-050 UNG Swimming Pool Facilities Use Agreement (Park & Rec Manager Joseph Daugherty)

This is a facilities use agreement between the University System of Georgia and Lumpkin County Parks & Recreation for the use of the UNG pool to conduct swim team practices.

21. 2023-053 Accessible Solutions, Inc. - Software as a Service (SaaS) Services Agreement Subscription Renewal (Senior Center Manager Linda Kirkpatrick)

The Lumpkin County Senior Center is requesting that the Lumpkin County Board of Commissioners renew its subscription with Accessible Solutions, Inc. for use of the ServTracker program software which automates tracking for the Meals on Wheels and Congregate programs.

22. 2023-054 GDOT 5311 FY2024 Transit Grant Award (Fleet & Transit Division Manager Randy Allison)

Lumpkin County Board of Commissioners is required to submit an application each year to the Georgia Department of Transportation (GDOT) for continuation of funding for the 5311 Rural Transit program. The deadline for the application submission is November 2, 2022.

COUNTY MANAGER

COUNTY ATTORNEY

COMMISSIONERS

Chairman Dockery discussed his recent tour of the new hospital construction site, which will be 60,000 square feet when completed.

PUBLIC COMMENT (Agenda Specific)

ADJOURNMENT

The meeting was adjourned at 5:39 PM.

June 20, 2023
Date



Chris Dockery, Chairman
Lumpkin County Board of Commissioners

Attest:



Melissa Witcher
Clerk, Lumpkin County