



LUMPKIN COUNTY
Board of Commissioners
Regular Meeting Agenda
Commissioners Boardroom
99 Courthouse Hill
Dahlonega, GA 30533

May 16, 2023
6:00 PM

- **CALL TO ORDER**
- **INVOCATION**
- **CONSIDERATION OF AGENDA**
- **PUBLIC COMMENTS (Agenda Specific)**
- **CONSIDERATION OF MINUTES**
 1. Board of Commissioners - Work Session - April 4, 2023 4:00 p.m.
 2. Board of Commissioners - Work Session II - April 18, 2023 5:30 p.m.
 3. Board of Commissioners - Regular Meeting - April 18, 2023 6:00 p.m.
- **RESOLUTIONS**
 4. 2023-23 Appoint Members to Lumpkin County Veterans Affairs Committee - *Michelle Webb to Seat 5 and Heath Williams to Seat 7, both with terms expiring 04/14/2027*
 5. 2023-24 Resolution to Increase the Number of Members on the LC DFACS Board
 6. 2023-25 Reappoint Member to Lumpkin County DFACS Board - *Betty Fitts to Seat 5, with a term expiring 06/30/2028*
 7. 2023-26 Appoint/Reappoint Members to Lumpkin County Library Board of Trustees - *Bobbi Larson to Seat 6, with a term expiring 06/30/2027.*
 8. 2023-27 Appoint Member to Planning Commission - *Robin Hall to Seat 1, with a term expiring 08.27.2027 and Chris Adams to Seat 3, with a term expiring 08/27/2026.*
 9. 2023-28 Appoint Member to LC Recycling and Litter Committee - *Karen Ponder to Seat 2*
 10. 2023-29 Resolution to Adopt a Policy for the Utilization of On-Call Engineer Services
- **REPORTS**

County Department reports can be viewed on www.lumpkincounty.gov
- **ELECTED OFFICIALS**
- **CONTRACTS/AGREEMENTS**
 11. 2023-035 RFQ for Engineering on Call Services (*County Manager Alan Ours*)
 12. 2023-042 Jack Henry & Associates, Inc. Ambulance Service Check Processing Application (*Finance Director Abby Branan*)

13. 2023-043 Local Share Match and Commitment Letter Legacy Link, Inc. SFY2024 (*Senior Center Manager Linda Kirkpatrick*)
14. 2023-044 iWorq Systems Service Agreement for Land Use Permit (*Community & Economic Development Director, Rebecca Mincey*)
15. 2023-045 Bluebeam Studio Subscription Service Agreement (*Community & Economic Development Director, Rebecca Mincey*)
16. 2023-046 Contract for Trail Construction at Yahoola Creek Reservoir/Lake Zwerner (*Community & Economic Development Director Rebecca Mincey*)
17. 2023-047 2023 TSPLOST Gravel Road Paving Contract - Colditz Trucking (*Special Projects Manager Charles Trammell*)
18. 2023-048 Legacy Link Addendum #2 FY-2023 (*Senior Center Manager Linda Kirkpatrick*)
19. 2023-049 2023 Municipal General Election IGA with City of Dahlonaga (*Elections Supervisor Robin McIntosh*)
20. 2023-050 UNG Swimming Pool Facilities Use Agreement (*Park & Rec Manager Joseph Daugherty*)
21. 2023-053 Accessible Solutions, Inc. - Software as a Service (SaaS) Services Agreement Subscription Renewal (*Senior Center Manager Linda Kirkpatrick*)
22. 2023-054 GDOT 5311 FY2024 Transit Grant Award (*Fleet & Transit Division Manager Randy Allison*)

- **COUNTY MANAGER**
- **COUNTY ATTORNEY**
- **COMMISSIONERS**
- **PUBLIC COMMENTS**
- **ADJOURNMENT**

LUMPKIN COUNTY
Board of Commissioners
Regular Meeting Minutes
Commissioners Boardroom
99 Courthouse Hill
Dahlonega, GA 30533



May 16, 2023
6:00 PM

CALL TO ORDER

The meeting was called to order at 6:01 pm. Present were Chairman Chris Dockery and District Commissioners Tucker Greene, Bobby Mayfield, Rhett Stringer, and Jeff Moran.

INVOCATION

Commissioner Greene gave the invocation, which was followed by the Pledge of Allegiance.

CONSIDERATION OF AGENDA

Motion: Commissioner Stringer moved to approve the agenda and was seconded by Commissioner Greene. The motion was approved and carried.

PUBLIC COMMENTS (Agenda Specific)

CONSIDERATION OF MINUTES

1. Board of Commissioners - Work Session - April 4, 2023 4:00 p.m.
2. Board of Commissioners - Work Session II - April 18, 2023 5:30 p.m.
3. Board of Commissioners - Regular Meeting - April 18, 2023 6:00 p.m.

Motion: Commissioner Moran moved to approve the minutes by acclamation and was seconded by Commissioner Greene. The motion was approved and carried.

RESOLUTIONS

4. 2023-23 Appoint Members to Lumpkin County Veterans Affairs Committee - Michelle Webb to Seat 5 and Heath Williams to Seat 7, both with terms expiring 04/14/2027

Motion: Chairman Dockery made a motion to appoint Michelle Webb to Seat 5 with a term expiring 4/14/2027. Commissioner Moran seconded the motion, which was approved and carried.

Motion: Chairman Dockery made a motion to appoint Heath Williams to Seat 7 with a term expiring 4/14/2027. Commissioner Greene seconded the motion, which was approved and carried.

5. 2023-24 Resolution to Increase the Number of Members on the LC DFACS Board

The Lumpkin County Department of Children and Family Services (DFCS) is requesting to increase their Board membership from five to seven members.

Motion: Commissioner Stringer moved to approve the resolution, and Commissioner Moran gave the second. The motion was approved and carried.

6. 2023-25 Reappoint Member to Lumpkin County DFACS Board - Betty Fitts to Seat 5, with a term expiring 06/30/2028

***Motion:** Chairman Dockery made a motion to reappoint Betty Fitts to Seat 5 with a term expiring 6/30/2028. He was seconded by Commissioner Moran, and the motion was approved unanimously.*

7. 2023-26 Appoint/Reappoint Members to Lumpkin County Library Board of Trustees - Bobbi Larson to Seat 6, with a term expiring 06/30/2027.

***Motion:** Chairman Dockery moved to reappoint Bobbi Larson to Seat 6 with a term expiring 6/30/2027. Commissioner Stringer seconded the motion, and it was approved unanimously.*

8. 2023-27 Appoint Member to Planning Commission - Robin Hall to Seat 1, with a term expiring 08.27.2027 and Chris Adams to Seat 3, with a term expiring 08/27/2026.

***Motion:** Chairman Dockery moved to appoint Robin Hall to Seat 1 with a term expiring 8/27/2027, and he was seconded by Commissioner Moran. The motion was approved unanimously.*

***Motion:** Chairman Dockery made a motion to appoint Chris Adams to Seat 3 with a term expiring 8/27/2026. The motion was seconded by Commissioner Mayfield, and it was approved unanimously.*

9. 2023-28 Appoint Member to LC Recycling and Litter Committee - Karen Ponder to Seat 2

***Motion:** Chairman Dockery moved to appoint Karen Ponder to Seat 2, and Commissioner Greene seconded the motion. The motion was approved unanimously.*

10. 2023-29 Resolution to Adopt a Policy for the Utilization of On-Call Engineer Services

***Motion:** Commissioner Stringer moved to approve the resolution and was seconded by Commissioner Mayfield. The motion was approved unanimously.*

REPORTS

County Department reports can be viewed on www.lumpkincounty.gov

ELECTED OFFICIALS

CONTRACTS/AGREEMENTS

11. 2023-035 RFQ for Engineering on Call Services (County Manager Alan Ours)

Approval of a contract with an On-Call Engineer

***Motion:** Commissioner Moran moved to approve the contract and was seconded by Commissioner Stringer. The motion was approved unanimously.*

12. 2023-042 Jack Henry & Associates, Inc. Ambulance Service Check Processing Application (Finance Director Abby Branan)

Consideration of an application and Terms of Service with Jack Henry & Associates, Inc. for electronic check processing.

***Motion:** Commissioner Stringer made a motion to approve the contract and was seconded by Commissioner Moran. The motion was approved and carried.*

13. 2023-043 Local Share Match and Commitment Letter Legacy Link, Inc. SFY2024 (Senior Center Manager Linda Kirkpatrick)

Each year the Lumpkin County Board of Commissioners is requested to submit an approved Local Share Match Commitment Letter and to pay its local share match. For SFY2024 the match is \$14,050.00.

***Motion:** Commissioner Stringer made a motion to approve option A, which is to approve and submit the commitment letter. His motion was seconded by Commissioner Greene, and it was approved unanimously.*

14. 2023-044 iWorq Systems Service Agreement for Land Use Permit (Community & Economic Development Director, Rebecca Mincey)

This request for consideration is an add on to also include the Land Use Application within the iWorQ online permitting system.

***Motion:** Commissioner Greene made a motion to approve the contract and was seconded by Commissioner Stringer. The motion was approved and carried.*

15. 2023-045 Bluebeam Studio Subscription Service Agreement (Community & Economic Development Director, Rebecca Mincey)

This request for consideration is a renewal of the annual Bluebeam subscription service used by the Planning Department, LCWSA, and the Fire Marshal's office for plan review. The subscription service will automatically renew April 9, 2024.

***Motion:** Commissioner Stringer made a motion to approve the contract and was seconded by Commissioner Moran. The motion was approved unanimously.*

16. 2023-046 Contract for Trail Construction at Yahoola Creek Reservoir/Lake Zwerner (Community & Economic Development Director Rebecca Mincey)

February 28, 2023 Lumpkin County received a notice to proceed for the DNR Recreational Trail Program Yahoola Creek Trails project. Upon notice to proceed, staff could issue a RFP for a trail construction company. Three responses were received for the proposal.

A committee reviewed the responses and recommends Steele & Associates as the vendor for the Board's consideration.

***Motion:** Commissioner Mayfield made a motion to approve the contract and was seconded by Commissioner Moran.*

Community & Economic Development Director Rebecca Mincey clarified that the Board of Commissioners would have to specify a funding source for the shortfall. She explained that option D would be to use Hotel/Motel Tax future collections.

***Motion:** Commissioner Mayfield amended his motion to use the Hotel/Motel Tax collections (option D) as the funding source. The motion was seconded by Commissioner Moran, and it was approved unanimously.*

17. 2023-047 2023 TSPLOST Gravel Road Paving Contract - Colditz Trucking (Special Projects Manager Charles Trammell)

This is for consideration of a contract for the paving of 4 county roads.

***Motion:** Commissioner Stringer moved to approve the contract. He was seconded by Commissioner Mayfield, and the motion was approved unanimously.*

18. 2023-048 Legacy Link Addendum #2 FY-2023 (Senior Center Manager Linda Kirkpatrick)

This request amends the contract that Lumpkin County Board of Commissioners entered into with Legacy Link, Inc. (Contract #2022-020-A-S approved on August 15, 2022) for the Lumpkin County Senior Center to provide nutrition and wellness services, nutrition screening and support services, and Transportation for senior adults in Lumpkin County.

***Motion:** Commissioner Stringer moved to approve the contract and was seconded by Bobby Mayfield. The motion was approved unanimously.*

19. 2023-049 2023 Municipal General Election IGA with City of Dahlonega (Elections Supervisor Robin McIntosh)

IGA with the City of Dahlonega for the conduct of the 2023 Municipal General Election

***Motion:** Commissioner Greene moved to approve the IGA and was seconded by Commissioner Moran. The motion was approved unanimously.*

20. 2023-050 UNG Swimming Pool Facilities Use Agreement (Park & Rec Manager Joseph Daugherty)

This is a facilities use agreement between the University System of Georgia and Lumpkin County Parks & Recreation for the use of the UNG pool to conduct swim team practices.

***Motion:** Commissioner Mayfield made a motion to approve the agreement, and his motion was seconded by Commissioner Stringer. The motion was approved and carried.*

21. 2023-053 Accessible Solutions, Inc. - Software as a Service (SaaS) Services Agreement Subscription Renewal (Senior Center Manager Linda Kirkpatrick)

The Lumpkin County Senior Center is requesting that the Lumpkin County Board of Commissioners renew its subscription with Accessible Solutions, Inc. for use of the ServTracker program software which automates tracking for the Meals on Wheels and Congregate programs.

***Motion:** Commissioner Stringer moved to approve the contract and was seconded by Commissioner Mayfield. The motion was approved unanimously.*

22. 2023-054 GDOT 5311 FY2024 Transit Grant Award (Fleet & Transit Division Manager Randy Allison)

Lumpkin County Board of Commissioners is required to submit an application each year to the Georgia Department of Transportation (GDOT) for continuation of funding for the 5311 Rural Transit program. The deadline for the application submission is November 2, 2022.

***Motion:** Commissioner Greene moved to approve the agreement and was seconded by Commissioner Mayfield. The motion was approved unanimously.*

COUNTY MANAGER

Mr. Ours gave an update on the construction of the new recreation center and the paving of Pinetree Way.

COUNTY ATTORNEY

COMMISSIONERS

Commissioner Stringer thanked staff for their efforts on the staff analyses this week. He said the extra work and additional information provided was a great assistance.

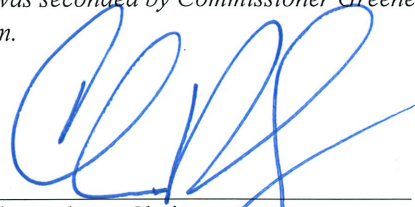
PUBLIC COMMENTS

ADJOURNMENT

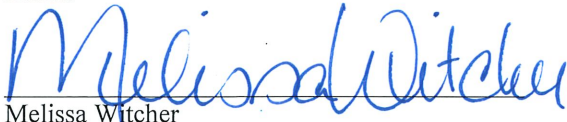
Motion: Commissioner Mayfield moved to adjourn the meeting and was seconded by Commissioner Greene. The motion was approved unanimously, and the meeting ended at 6:17 pm.

June 20, 2023

Date


Chris Dockery, Chairman
Lumpkin County Board of Commissioners

Attest:



Melissa Witcher
Clerk, Lumpkin County