



LUMPKIN COUNTY

Board of Commissioners

Work Session Agenda

Commissioners Boardroom

May 4, 2021
4:00 P.M.

The purpose of the work session is to discuss agenda items for the Regular Meeting.

- **CALL TO ORDER** Chairman Dockery
- **PRESENTATIONS**
 1. Historical Society Presentation (*Manny Carvalho*)
- **MINUTES**
 2. Board of Commissioners - Special Called Meeting - Apr 12, 2021 9:00 AM
 3. Board of Commissioners - Work Session - Apr 13, 2021 4:00 PM
 4. Board of Commissioners - Special Called Meeting - Apr 16, 2021 9:00 AM
 5. Board of Commissioners - Public Hearing - Apr 20, 2021 5:15 PM
 6. Board of Commissioners - Work Session II - Apr 20, 2021 5:30 PM
 7. Board of Commissioners - Regular Meeting - Apr 20, 2021 6:00 PM
 8. Board of Commissioners - Special Called Meeting - Apr 21, 2021 9:00 AM
 9. Board of Commissioners - Special Called Meeting - Apr 23, 2021 9:00 AM
 10. Board of Commissioners - Special Called Meeting - Apr 26, 2021 4:00 PM
 11. Board of Commissioners - Special Called Meeting - Apr 27, 2021 3:30 PM
- **RESOLUTIONS**
 12. 2021 - 28 - Appoint Members to 2022 Lumpkin County Comprehensive Plan Advisory Committee **Ratify**
 13. 2021 - 29 - Appoint/Reappoint Members to LC Library Board of Trustees
 14. 2021 - 30 - Reappoint Member to AVITA Board - Barbara Bosanko with a term expiring 06.30.2024
 15. 2021 - 31 - Reappoint Member to DFACS Board - Lagala Fugate to Seat 3, term expiring 06.30.2026
 16. 2021 - 32 - Appoint Member to Board of Tax Assessors - --- to Seat 4 with a term expiring 06.30.2026
 17. 2021 - 33 - Appoint Member to Tourism Board
 18. 2021 - 34 - Resolution to Approve the Enotah Judicial Circuit Fiscal Year 2021-2022 Budget (*Finance Director Abby Branan*)
 19. 2021 - 35 - ACCG Senior Management 401A Retirement Plan (*County Manager Stan Kelley*) **Work Session II**

- **CONTRACTS/AGREEMENTS**

20. 2021-022 - IGA City of Dahlonega & Lumpkin County - 2021 Municipal Election (*Elections Supervisor Ashley Peck*)
21. 2021-023 - Oak Grove Roundabout Construction Contract (*Public Works Director Larry Reiter*) **Work Session II**
22. 2021-024 - Kelley Building Moving Contract (*Special Projects Director Allison Martin*)
23. 2021-025 - GDOC Inmate Work Detail Contract (*Special Projects Director Allison Martin*)
24. 2021-026 - United Futbol Academy Soccer (*Parks & Recreation Manager Wade Chandler*)
25. 2021-027 - GEMA Emergency Management Performance Grant (EMPG) FY-2020 (*Emergency Services Director David Wimpy*)
26. 2021-028 - UNG Swimming Pool Agreement (*Park & Rec Director Wade Chandler*)
27. 2021-029 - Legacy Link Nutrition Program Services FY-2022 Contract (*Senior Center Manager Linda Kirkpatrick*)
28. 2021-030 - Enotah Public Defender Indigent Defense Contract - City (*Finance Director Abby Branan*) **Work Session II**
29. 2021-031 - Enotah Public Defender Indigent Defense Contract - Four Counties (*Finance Director Abby Branan*) **Work Session II**

- **OTHER ITEMS**

30. Total Cost Advocates Client Report (*Special Projects Director Allison Martin*)
31. GDOT Airport Fencing Reimbursement (*Public Works Director Larry Reiter*) **Ratify**
32. Alcoholic Beverage License – Convenience Stores, Inc. d/b/a JP Dahlonega (*County Clerk Melissa Witcher*)
33. Alcoholic Beverage License –Jay Jalaramji, LLC. d/b/a Iron Mountain Mart (*County Clerk Melissa Witcher*)
34. Consideration of Planning & Development Services Website Rebranding (*Special Projects Director Allison Martin*)
35. Consideration of Water & Sewerage Authority Employees Move to County Health Insurance (*Water & Sewerage Authority Director Sean Phipps*)
36. Consideration of Part Time Custodial Position to Full Time (*Special Projects Director Allison Martin*)
37. Dahlonega Lions Club Special Request to Honor Larry Odom (*Myke Seabolt*)

- **COUNTY MANAGER**

- **COUNTY ATTORNEY**

- **COMMISSIONERS**

- **PUBLIC COMMENT (Agenda Specific)**

- **ADJOURNMENT**

LUMPKIN COUNTY
Board of Commissioners
Work Session Minutes
Commissioners Boardroom



May 4, 2021
4:00 P.M.

CALL TO ORDER

The meeting was called to order at 4:00 PM by Chairman Chris Dockery

Attendee Name	Title	Status	Arrived
Chris Dockery	Chairman	Present	
David Miller	District 1 Commissioner	Absent	
Bobby Mayfield	District 2 Commissioner	Present	
Rhett Stringer	District 3 Commissioner	Present	
Jeffrey Moran	District 4 Commissioner	Present	

PRESENTATIONS

1. Historical Society Presentation (Manny Carvalho)

Historical Society Presentation

MINUTES

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RESOLUTIONS

12. 2021 - 28 - Appoint Members to 2022 Lumpkin County Comprehensive Plan Advisory Committee

Appoint Members to 2022 Lumpkin County Comprehensive Plan Advisory Committee

13. 2021 - 29 - Appoint/Reappoint Members to LC Library Board of Trustees

Resolution to Appoint/Reappoint Members to LC Library Board of Trustees - Robin Hall to Seat 2 and Linda Davis to Seat 5 both with terms expiring 06/30/2025 and Bobbi Larson to Seat 6 of an unexpired term ending June 30, 2023.

14. 2021 - 30 - Reappoint Member to AVITA Board - Barbara Bosanko with a term expiring 06.30.2024

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17. 2021 - 33 - Appoint Member to Tourism Board - Blaine Griffith

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18. 2021 - 34 - Resolution to Approve the Enotah Judicial Circuit Fiscal Year 2021-2022 Budget (Finance Director Abby Branan)

Resolution to Approve the Enotah Judicial Circuit Fiscal Year 2021-2022 Budget

Finance Director Abby Branan said there was a minor requested increase of \$650 for juvenile court but Superior Court went down \$100. There was an additional requested increase for leases that will have to be taken over by the Enotah Circuit directly, rather than having the money come directly from the County. The overall increase for the Lumpkin County contribution is about \$32,000, or a 15% increase total. Ms. Branan said this was not unreasonable since it equated to about a 5% increase per year since it had last been increased.

Commissioner Stringer asked if COVID-19 had affected the court case load since last year. Ms. Branan said they currently have all of the resources they need for court cases. He said he would have guessed there would have been leftover money due to less cases, but County Manager Stan Kelley said they have been doing a lot of their work virtually. Chairman Dockery brought up some of the things that had been discussed at the Enotah Circuit meeting with the other counties, and he said the general consensus was to accept the budget.

19. 2021 - 35 - Amend ACCG 457(b) Deferred Compensation Plan & Adopt ACCG 401(a) Senior Management Plan (Community & Employee Services Director Alicia Davis)

Amend ACCG 457(b) Deferred Compensation Plan & Adopt ACCG 401(a) Senior Management Plan

CONTRACTS/AGREEMENTS

20. 2021-022 - IGA City of Dahlonega & Lumpkin County - 2021 Municipal Election (Elections Supervisor Ashley Peck)

The Board of Elections & Registration has been asked by the City of Dahlonega to conduct their 2021 Municipal General Election.

21. 2021-023 - Oak Grove Roundabout Construction Contract (Public Works Director Larry Reiter)

Award contract for the construction of the roundabout at Oak Grove and SR 60 Bus.

Public Works Director Larry Reiter said the bids will be in Thursday, and we will make a recommendation for a contractor after that. The intent is to start work on May 24.

22. 2021-024 - Kelley Building Moving Contract (Special Projects Director Allison Martin)

Kelley Building Moving Contract

Commissioner Stringer commented on the desktop moving portion and asked if it could be removed because it seemed excessive to him. Ms. Martin said it could be removed from the contract, but they recommend using the moving company because it reduces the risk to county employees for injuries and workers comp claims. In her 16 years at the County, we have used professional services for three separate office relocations, she added. The plan is to initiate the move on Friday so it will be ready Monday morning for the public. Chairman Dockery said there may be an extra cost to use the moving company, but it would be an increased risk to use County employees and may require overtime pay.

23. 2021-039 - GDOC Inmate Work Detail Contract (Special Projects Director Allison Martin)

GDOC Inmate Work Detail Contract

Special Projects Director Allison Martin said Public Buildings has picked up a lot of the grounds maintenance since the inmate crews stopped coming last year and they have not returned yet this year. They have suggested having a part time seasonal employee, which could eliminate the need for a second inmate crew. However, the BOC could choose to ask for both inmate crews if they would prefer. There has been a slight increase in the cost for this year, but we do not have to pay for the days the inmate crew does not show up.

24. 2021-025 - United Futbol Academy Soccer (Parks & Recreation Manager Wade Chandler)

This is a request for a renewal of the Contract for the United Futbol Academy Field Use Agreement for Soccer Programming.

Wade Chandler, the Parks & Recreation Manager, said we have been using United Futbol Academy since 2014. He has been investigating other options, but this is the best course of action he recommends for now.

25. 2021-026 - GEMA Emergency Management Performance Grant (EMPG) FY-2020 (Emergency Services Director David Wimpy)

This is the annual agreement renewal of the EMPG, between GEMA, (Georgia Emergency Management Agency), and Lumpkin County Emergency Management Agency.

Fire Chief David Wimpy said we have been doing this grant since 2011.

26. 2021-027 - UNG Swimming Pool Agreement (Park & Rec Director Wade Chandler)

This is a contract for a usage agreement between the County and UNG for usage of their pool to instruct swimming lessons and conduct swim team practice.

27. 2021-028 - Legacy Link Nutrition Program Services FY-2022 Contract (Senior Center Manager Linda Kirkpatrick)

CONTRACT FOR SERVICES – SFY 2022 Lumpkin County Board of Commissioners will consider entering into a contract with Legacy Link, Inc. for the Lumpkin County Senior Center to provide nutrition and wellness services, nutrition screening and support services for senior adults in Lumpkin County.

28. 2021-029 - Enotah Public Defender Indigent Defense Contract - City (Finance Director Abby Branan)

Enotah Public Defender Indigent Defense Contract - City

29. 2021-030 - Enotah Public Defender Indigent Defense Contract - Four Counties (Finance Director Abby Branan)

Enotah Public Defender Indigent Defense Contract - Four Counties

Abby Branan said the Public Defender did request a small increase for administrative positions. The consensus at the budget meeting was that the four counties were fine with these increases.

OTHER ITEMS

30. Total Cost Advocates Client Report (Special Projects Director Allison Martin)

Total Cost Advocates Client Report

Ms. Martin said TCA went over the accounts and found a few federal charges they negotiated down. They changed rate structures on additional accounts and were able to secure us an estimated annual savings of \$17,254.59. For the duration of the contract, TCA will obtain 50% of those savings, and they will continue to monitor throughout the contract period for additional savings opportunities.

31. GDOT Airport Fencing Reimbursement (Public Works Director Larry Reiter)

Approve the GDOT reimbursement contract for 75% of the cost of the fencing and parking project at the Lumpkin County Airport.

Mr. Reiter said he is still waiting on the contract, which will be reimbursed 75% by GDOT.

32. Alcoholic Beverage License – Convenience Stores, Inc. d/b/a JP Dahlonge (County Clerk Melissa Witcher)

This is for the issuance of an alcoholic beverage license for Beer & Wine Package sales located at 2030 Hwy 400, Dahlonge, GA 30533.

33. Alcoholic Beverage License – Jay Jalaramji, LLC. d/b/a Iron Mountain Mart (County Clerk Melissa Witcher)

This is for the issuance of an alcoholic beverage license for Beer & Wine Package sales located at 2604 Dawsonville Hwy, Dahlonge, GA 30533.

34. Consideration of Planning & Development Services Website Rebranding (Special Projects Director Allison Martin)

Discussion of the Kelley Building Planning & Development Services website redesign. This includes design, navigation, and customer help elements.

Commissioner Mayfield said he was not in favor of every department having their own logo. Mr. Kelley said Park & Rec has one, along with the Fire Department's patch and the Senior Center's Meals on Wheels logo. Rebecca Mincey said she has been collaborating with Ms. Martin to discuss a comprehensive approach to branding. She said it was recommended by the website consultant to develop a logo specific to the new Planning and Development Services building. She said the intent is to help visitors recognize more easily when they are on the redesigned website.

Commissioner Stringer said he doesn't think the website is the issue, it is just the logo idea. The Chairman said the website redesign will be good, he just thinks the County needs to stay consistent as far as logos. He said it could be possible to convey the same information with a banner or something similar on the webpage, and Commissioner Moran agreed. Commissioner Stringer suggested using the Lumpkin County Seal and simply putting the department name around the outside border.

35. Consideration of Water & Sewerage Authority Employees Move to County Health Insurance (Water & Sewerage Authority Director Sean Phipps)

Consideration of Water & Sewerage Authority Employees Move to County Health Insurance

Sean Phipps said the Lumpkin County Water & Sewerage Authority has six full time employees. Their current plan is Blue Cross Blue Shield through the ACCG group enrollment plan. The LCWSA Board budgets for around a 5-10% increase each year for increased health insurance costs, but ACCG sent a letter this year stating that premiums are increasing 31%. Mr. Phipps said the Authority's budget cannot accommodate an increase of that magnitude, so he is gathering information to see what their options are. He is looking to see if it is a possibility to include the LCWSA employees on the new self-insured County plan.

Human Resources Director Alicia Davis said ultimately it will be a BOC decision, but we will have to go to Turner, Wood, & Smith Insurance to determine how to get the LCWSA employees added. Commissioner Mayfield said he would be interested in doing so, since they are essentially a part of the organization. Chairman Dockery asked if we do this already for the Development Authority, and Rebecca Mincey (Director of the Development Authority) responded that it is part of their IGA with the County.

Commissioner Stringer said he doesn't see how this could hurt the County. Mr. Phipps said the risk is if any of their employees have expensive claims; it would drive up the County's costs since they would be in the insurance pool. Last year, the LCWSA insurance had a lot of utilization from its employees, but they were random events. That is the main reason their insurance is increasing so much for this year, though ACCG's group plan is going up 12.3% on average for everyone. Chairman Dockery said he was fine including the LCWSA employees in the County's insurance. Ms. Davis said this shouldn't affect our timeline too much, and she will continue to work with Mr. Phipps and TWS on this change.

36. Consideration of Part Time Custodial Position to Full Time (Special Projects Director Allison Martin)

Consideration of Part Time Custodial Position to Full Time

Special Projects Director Allison Martin said we have a part-time custodial position that has been open for some time. There is a current employee who is looking to transfer to become a custodian, but she is aware if she transfers now, she will lose her benefits since it is part time. Staff is recommending to bring the position to full time, which will mean about a \$14,000 difference with fringe. Commissioner Mayfield said he was in favor of this, since he is aware of how hard custodial employees work. Mr. Kelley said he is proud of our custodial staff for how hard they work.

37. Dahlongega Lions Club Special Request to Honor Larry Odom (Myke Seabolt)

Dahlongega Lions Club Special Request to Honor Larry Odom

Ms. Seabolt presented a request on behalf of the Dahlongega Lions Club to honor the late Larry Odom by installing benches near the Veterans Memorial Park at the Administration Building and at Lake Zwerner. They are also planning to do three others within the City limits. Chairman Dockery suggested that they work together with County staff to pick appropriate metal benches which will be durable, and the County can help with their installation.

COUNTY MANAGER

COUNTY ATTORNEY

COMMISSIONERS

PUBLIC COMMENT (Agenda Specific)

Sheriff Jarrard asked the Board if the LCSO was going to get any office space in the old Planning Department building, but Chairman Dockery said they have not yet discussed plans for the building's future.

ADJOURNMENT

The meeting was adjourned at 5:06 PM.

June 16, 2021

Date



Melissa Witcher
County Clerk, Lumpkin County



Chris Dockery, Chairman
Lumpkin County Board of Commissioners