



LUMPKIN COUNTY
Board of Commissioners
Regular Meeting Agenda
Commissioners Boardroom
99 Courthouse Hill
Dahlonega, GA 30533

April 18, 2023
6:00 PM

- **CALL TO ORDER**
- **INVOCATION**
- **CONSIDERATION OF AGENDA**
- **PUBLIC COMMENTS (Agenda Specific)**
- **PROCLAMATIONS**
 1. Proclamation Recognizing the 2022-2023 GHSA Traditional Varsity Wrestling State Champions
 2. Proclamation in Recognition of Magistrate Judge Jeff Lowe
 3. Proclamation in Recognition of Magistrate Judge Randy Pruitt
- **CONSIDERATION OF MINUTES**
 4. Board of Commissioners - Work Session - March 7, 2023 4:00 p.m.
 5. Board of Commissioners - Special Called Meeting - March 7, 2023 4:30 p.m.
 6. Board of Commissioners - Special Called Meeting - March 9, 2023 4:30 p.m.
 7. Board of Commissioners - Work Session II - March 21, 2023 5:30 p.m.
 8. Board of Commissioners - Regular Meeting - March 21, 2023 6:00 p.m.
 9. Board of Commissioners - Special Called Meeting - March 29, 2023 4:00 p.m.
- **RESOLUTIONS**
 10. 2023-15 Resolution Creating a Records Management Program Records Management Policy
(County Clerk Melissa Witcher)
 11. 2023-16 Resolution to Amend the Alcoholic Beverage Ordinance (County Clerk Melissa Witcher)
 12. 2023-17 Resolution to Amend Sec. 1-2 of the Code of Ordinances to Provide a Definition of
Planning Director (Community & Economic Development Director Rebecca Mincey)
 13. 2023-18 Resolution to Adopt a Policy on Recognition of Teams and Individuals by the Board of
Commissioners (County Manager Alan Ours)
 14. 2023-19 Appoint/Reappoint Member to Lumpkin County Water & Sewerage Authority - Darren
Wood to Seat 2, and Charles Trammell to Seat 6, with a term expiring 05/31/2027
 15. 2023-20 Appoint/Reappoint Members to Yahoola Creek Reservoir Property Study Committee -
Tom Lamb to Seat 1, Ben LaChance to Seat 2, Martie Heaton to Seat 3, Joseph Daugherty to
Seat 4, Steve Gooch to Seat 5, Wyman Walden to Seat 6, and DeEnna Walters to Seat 7
all with terms expiring 05/15/2024

16. 2023-22 Appoint Members to the Lumpkin County Recycling & Litter Committee - *Evelyn Shirley to Seat 8 and Karen Ponder to Seat 2.*

- **REPORTS**

County Department reports can be viewed on www.lumpkincounty.gov

- **ELECTED OFFICIALS**

- **CONTRACTS/AGREEMENTS**

17. 2023-018 Construction Materials Testing Services and Special Inspections - Southern Geotechnical Consultants (SGC) - Lumpkin County Recreation Center (*Special Projects Director Ashley Peck*)
18. 2023-029 Control Concepts, LLC (CCI) Contract Renewal (*Sheriff Stacy Jarrard*)
19. 2023-033 Consideration of Health Insurance Renewal and Other Voluntary Insurance Benefits (*Community & Employee Services Director Alicia Davis*)
20. 2023-034 Possible Energy Savings Program for County Buildings - Schneider Electric (*County Manager Alan Ours*)
21. 2023-036 Best Friends Animals Society 2023 Community Cat Sterilization & Microchip Clinic Grant (*Animal Shelter Manager Wayne Marshall*)
22. 2023-037 Termination of Owner's Representative Contract for the Construction of a New Animal Shelter (*Special Projects Director Ashley Peck*)
23. 2023-038 Amendment to Owner's Representative Contract for the Construction of a Recreation Center (*Special Projects Director Ashley Peck*)
24. 2023-039 FF&E Design Services for New Recreation Center - Vivre Interiors (*Special Projects Director Ashley Peck*)
25. 2023-040 Department of the Army/Camp Merrill - Fire Mutual Aid Agreement (*Fire Chief David Wimpy*)
26. 2023-041 2023 GDOT LMIG Grant (*Special Projects Manager Charles Trammell*) **Ratify**

- **OTHER ITEMS**

27. Request for Approval of Animal Shelter Repairs (*Special Projects Director Ashley Peck*)
28. Renaming of Aquatic Center Road (Road off of Pinetree Way) - Pinetree Circle (*Special Projects Director Ashley Peck*)

- **COUNTY MANAGER**

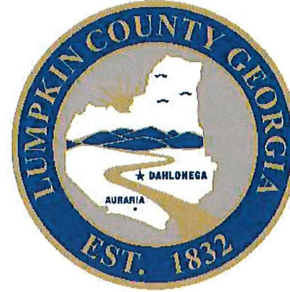
- **COUNTY ATTORNEY**

- **COMMISSIONERS**

- **PUBLIC COMMENTS**

- **ADJOURNMENT**

LUMPKIN COUNTY
Board of Commissioners
Regular Meeting Minutes
Commissioners Boardroom
99 Courthouse Hill
Dahlonega, GA 30533



April 18, 2023
6:00 PM

CALL TO ORDER

The meeting was called to order at 6:01 pm. Present were Chairman Chris Dockery, Commissioner Tucker Greene, Commissioner Bobby Mayfield, Commissioner Rhett Stringer, and Commissioner Jeff Moran.

INVOCATION

Chairman Dockery gave the invocation, which was followed by the Pledge of Allegiance.

CONSIDERATION OF AGENDA

***Motion:** Commissioner Stringer made a motion to approve the agenda and was seconded by Commissioner Greene. The motion was approved and carried.*

PUBLIC COMMENTS (Agenda Specific)

PROCLAMATIONS

1. Proclamation Recognizing the 2022-2023 GHSA Traditional Varsity Wrestling State Champions

***Motion:** Commissioner Mayfield moved to approve the proclamation and was seconded by Commissioner Moran. The motion was approved and carried.*

2. Proclamation in Recognition of Magistrate Judge Jeff Lowe

This is a proclamation in recognition of Jeff Lowe's service to Lumpkin County as Magistrate Judge.

***Motion:** Commissioner Stringer moved to approve the proclamation, and it was seconded by Commissioner Greene. The motion was approved unanimously.*

3. Proclamation in Recognition of Magistrate Judge Randy Pruitt

This is a proclamation in recognition of Randy Pruitt's service to Lumpkin County as Magistrate Judge.

***Motion:** Commissioner Mayfield made a motion to approve the proclamation, which was seconded by Commissioner Moran. The motion was approved and carried.*

CONSIDERATION OF MINUTES

4. Board of Commissioners - Work Session - March 7, 2023 4:00 p.m.
5. Board of Commissioners - Special Called Meeting - March 7, 2023 4:30 p.m.
6. Board of Commissioners - Special Called Meeting - March 9, 2023 4:30 p.m.
7. Board of Commissioners - Work Session II - March 21, 2023 5:30 p.m.
8. Board of Commissioners - Regular Meeting - March 21, 2023 6:00 p.m.
9. Board of Commissioners - Special Called Meeting - March 29, 2023 4:00 p.m.

***Motion:** Commissioner Moran moved to approve the minutes by acclamation. The motion was seconded by Commissioner Greene, and it was approved unanimously.*

RESOLUTIONS

10. 2023-15 Resolution Creating a Records Management Program Records Management Policy (County Clerk Melissa Witcher)

This is a policy adopted to stay in compliance with the Georgia Records Act to establish the framework of rules and guidelines for handling all of the County's records throughout their lifecycles, including creation, access, use, storage, retention and disposition. This Policy ensures the satisfaction of legal obligations, regulatory requirements, and operational needs for records and their retention by establishing consistent and accountable recordkeeping practices throughout the County.

***Motion:** Commissioner Stringer moved to approve the resolution and was seconded by Commissioner Moran. The motion was approved unanimously.*

11. 2023-16 Resolution to Amend the Alcoholic Beverage Ordinance (County Clerk Melissa Witcher)

This is to amend the special event permit process in the alcoholic beverage ordinance. The proposed change would require a new permit to go before the BOC for approval. If the license is for an event that has been approved by the BOC then the County Clerk will be allowed approve the permits the following years.

***Motion:** Commissioner Mayfield moved to approve the resolution and was seconded by Commissioner Greene. The motion was approved and carried.*

12. 2023-17 Resolution to Amend Sec. 1-2 of the Code of Ordinances to Provide a Definition of Planning Director (Community & Economic Development Director Rebecca Mincey)

Request to revise the code of ordinances to provide a definition of Planning Director.

***Motion:** Commissioner Moran made a motion to approve the resolution and was seconded by Commissioner Mayfield. The motion was approved and carried.*

13. 2023-18 Resolution to Adopt a Policy on Recognition of Teams and Individuals by the Board of Commissioners (County Manager Alan Ours)

Adopt a policy to recognize teams and individuals by the Board of Commissioners

***Motion:** Commissioner Greene made a motion to approve the resolution, which was seconded by Commissioner Stringer. The motion was approved and carried.*

Commissioner Mayfield wanted to clarify this is to standardize the procedure for Lumpkin County Schools or Park and Rec teams/individuals, not for other individuals being recognized by a proclamation.

14. 2023-19 Appoint/Reappoint Member to Lumpkin County Water & Sewerage Authority - Darren Wood to Seat 2, and Charles Trammell to Seat 6, with a term expiring 05/31/2027

***Motion:** Chairman Dockery moved to reappoint Darren Wood to Seat 2 with a term expiring 5/31/2027. Commissioner Greene seconded the motion, which was approved unanimously.*

***Motion:** Chairman Dockery moved to reappoint Charles Trammell to Seat 6 with a term expiring 5/31/2027. The motion was seconded by Commissioner Moran. Motion was approved and carried.*

15. 2023-20 Appoint/Reappoint Members to Yahoola Creek Reservoir Property Study Committee - Tom Lamb to Seat 1, Ben LaChance to Seat 2, Martie Heaton to Seat 3, Joseph Daugherty to Seat 4, Steve Gooch to Seat 5, Wyman Walden to Seat 6, and DeEnna Walters to Seat 7 all with terms expiring 05/15/2024

***Motion:** Chairman Dockery made a motion to approve the appointments by acclamation, and was seconded by Commissioner Mayfield. The motion was approved and carried.*

16. 2023-22 Appoint Members to the Lumpkin County Recycling & Litter Committee - Evelyn Shirley to Seat 8 and Karen Ponder to Seat 2.

***Motion:** Chairman Dockery moved to appoint Evelyn Shirley to Seat 8. Commissioner Greene seconded the motion, which was approved and carried.*

Regular Meeting

April 18, 2023

REPORTS

County Department reports can be viewed on www.lumpkincounty.gov

ELECTED OFFICIALS

CONTRACTS/AGREEMENTS

17. 2023-018 Construction Materials Testing Services and Special Inspections - Southern Geotechnical Consultants (SGC) - Lumpkin County Recreation Center (Special Projects Director Ashley Peck)

Consideration of Southern Geotechnical Consultants (SGC) special inspection contract proposal.

***Motion:** Commissioner Mayfield moved to approve the contract, and was seconded by Commissioner Moran. The motion was approved and carried.*

18. 2023-029 Control Concepts, LLC (CCI) Contract Renewal (Sheriff Stacy Jarrard)

Renewal of the contract for supporting existing Security System Cameras, Monitors, Door locks, NVRs and microcomputer.

***Motion:** Commissioner Mayfield made a motion not to renew the contract. The motion was seconded by Commissioner Stringer, and it was approved and carried.*

19. 2023-033 Consideration of Health Insurance Renewal and Other Voluntary Insurance Benefits (Community & Employee Services Director Alicia Davis)

Lumpkin County Board of Commissioners provides Medical, Dental, Long-Term Disability and Basic term life insurance for eligible full-time employees and certain other designated individuals as allowed. Additionally, certain other voluntary insurances such as Short-Term Disability, vision insurance, additional life insurance, accident and critical illness, and cancer policies are offered to employees, but premiums are not supported by the county.

***Motion:** Commissioner Moran made a motion to approve course of action C, which is to continue with the self-insurance, funding both the stop loss premium increase for a \$75,000 per claim deductible along with funding for expected costs plus continue funding \$220,000 to the reserve fund with no cost increase to employees, and to approve all plan amendments. The motion was seconded by Commissioner Mayfield, and it was approved unanimously.*

20. 2023-034 Possible Energy Savings Program for County Buildings - Schneider Electric (County Manager Alan Ours)

Approve a letter of Interest with Schneider Electric for the purpose of evaluating existing building systems to determine life expectancy of equipment and the potential to reduce energy costs.

***Motion:** Commissioner Greene moved to approve the contract and was seconded by Commissioner Stringer. The motion was approved and carried.*

21. 2023-036 Best Friends Animals Society 2023 Community Cat Sterilization & Microchip Clinic Grant (Animal Shelter Manager Wayne Marshall)

This is a grant to reduce euthanasia rate by implementing a community cat sterilization program, as well as a zero-cost microchip clinic.

***Motion:** Commissioner Stringer made a motion to approve the contract and was seconded by Commissioner Mayfield. The motion was approved and carried.*

22. 2023-037 Termination of Owner's Representative Contract for the Construction of a New Animal Shelter (Special Projects Director Ashley Peck)

Termination of the owner's representative contract for the construction of a new animal shelter

***Motion:** Commissioner Greene moved to approve the contract termination and was seconded by Commissioner Stringer. The motion was approved and carried.*

23. 2023-038 Amendment to Owner's Representative Contract for the Construction of a Recreation Center (Special Projects Director Ashley Peck)

Amendment to the owner's representative contract for the construction of a recreation center.

***Motion:** Commissioner Mayfield moved to approve the contract and was seconded by Commissioner Moran. The motion was approved and carried.*

24. 2023-039 FF&E Design Services for New Recreation Center - Vivre Interiors (Special Projects Director Ashley Peck)
FF&E Design Services for New Recreation Center

***Motion:** Commissioner Greene made a motion to approve the contract. Commissioner Mayfield seconded the motion, and it was approved and carried.*

25. 2023-040 Department of the Army/Camp Merrill - Fire Mutual Aid Agreement (Fire Chief David Wimpy)
Updating the auto aid agreement for all hazard and emergency mutual aid services in Lumpkin County.

***Motion:** Commissioner Moran moved to approve the agreement, and he was seconded by Commissioner Greene. The motion was approved unanimously.*

26. 2023-041 2023 GDOT LMIG Grant (Special Projects Manager Charles Trammell) **Ratio**

***Motion:** Commissioner Stringer made a motion to approve the agreement, and he was seconded by Commissioner Mayfield. The motion was approved and carried.*

OTHER ITEMS

27. Request for Approval of Animal Shelter Repairs (Special Projects Director Ashley Peck)
Request for approval to move forward with Animal Shelter Repairs.

***Motion:** Commissioner Moran moved to approve the repairs and was seconded by Commissioner Mayfield. The motion was approved unanimously.*

Commissioner Mayfield said the animal shelter is falling apart and we need to take care of our employees and animals. He urged everyone to keep in mind the possibility of building a new shelter in the future.

28. Renaming of Aquatic Center Road (Road off of Pinetree Way) - Pinetree Circle (Special Projects Director Ashley Peck)
Consideration by the Board to rename the loop road off of Pinetree Way now that the project scope has changed.

***Motion:** Commissioner Greene moved to approve the name change to Pinetree Circle. Commissioner Mayfield seconded the motion.*

***Motion:** Commissioner Greene amended his motion to change the name to Pinetree Spur. The motion was seconded by Commissioner Mayfield, and it was approved and carried.*

COUNTY MANAGER

Mr. Ours gave an update on the widening of Pinetree Way and the progress on the new recreation center. They are putting in the footings and will put the foundation in next week, and the steel should start going up in May. Next March is still the projected finish date.

COUNTY ATTORNEY

COMMISSIONERS

Commissioner Greene said he attended the meeting where the City of Dahlonega received the Southern Living Best Small-Town Award. He emphasized how proud he was of the County's efforts in making Dahlonega a better place.

PUBLIC COMMENTS

Charles Trammell gave an update on the repair of the Mount Olive Church Road bridge culvert. He said the road should be open within three months.

ADJOURNMENT

***Motion:** Commissioner Mayfield moved to adjourn the meeting, and was seconded by Commissioner Greene. The motion was approved and carried. The meeting ended at 6:47 pm.*

Date

Attest:

Melissa Witcher
Melissa Witcher
Clerk, Lumpkin County

Chris Dockery, Chairman
Lumpkin County Board of Commissioners