



LUMPKIN COUNTY

Board of Commissioners

Work Session Agenda

Commissioners Boardroom

April 5, 2022
4:00 P.M.

The purpose of the work session is to discuss agenda items for the Regular Meeting.

- **CALL TO ORDER** Chairman Dockery
- **PRESENTATIONS**
 1. Public & Environmental Health Presentation
- **PROCLAMATIONS**
 2. Child Abuse Prevention Month Joint Proclamation ***Ratify***
- **MINUTES**
 3. Board of Commissioners - Work Session - Mar 1, 2022 4:00 PM
 4. Board of Commissioners - Public Hearing - Mar 15, 2022 5:15 PM
 5. Board of Commissioners - Work Session II - Mar 15, 2022 5:30 PM
 6. Board of Commissioners - Regular Meeting - Mar 15, 2022 6:00 PM
- **RESOLUTIONS**
 7. 2022 - 15 - Reappoint Personnel Hearing Officer & Alternate Personnel Hearing Officer (*Community & Employee Director Alicia Davis*)
 8. 2022 - 16 - Appoint Member to Planning Commission - David Woodward to Seat 7, exp 08/27/2025
 9. 2022 - 17 - Appoint Members to W&S Authority - Vic Dover to Seat 5, exp 05/31/2026
 10. 2022 - 18 - Appoint Members to Hospital Authority - Deborah Armstrong to Seat 1, exp 03/01/2024
 11. 2022 - 19 - Appoint Member to Airport Authority - Greg Trammell to Seat B with term exp 02/19/2025
 12. 2022 - 20 - Revisions to Chapter 27 Land Use Code (*Planning Director Bruce Georgia*)
 13. 2022 - 21 - Request to Amend Purchasing Policy (*Finance Director Abby Branan*)
 14. 2022 - 22 - County Acceptance of Roads in Crooked Creek Subdivision (*Public Works Director Larry Reiter*)
 15. 2022 - 23 - April Surplus Property
- **CONTRACTS/AGREEMENTS**

16. 2022-009 - MOU Amendment – Board of Regents/UGA & Lumpkin County - Extension 4-H Agent Contract (*Finance Director Abby Branan*)
17. 2022-015 - Agreement between Lumpkin County Board of Commissioners and Windstream Services, LLC (*Development Authority Director Rebecca Mincey*) **Work Session II**
18. 2022-016 - Disaster Debris Monitoring Contract - Thompson Consulting Services, LLC (*Public Works Director Larry Reiter*)
19. 2022-017 - Disaster Debris Monitoring Contract - Goodwyn Mills Cawood, LLC (*Public Works Director Larry Reiter*)
20. 2022-018 - Deanna, Inc. DHS Coordinated Transportation SFY2022 – Congregate Transportation (*Senior Center Manager Linda Kirkpatrick*)
21. 2022-019 - Inmate Medical Contract (*Finance Director Abby Branan*)

- **OTHER ITEMS**

22. Library Request for Additional Funding Allocation (*Finance Director Abby Branan*)
23. FY23 Budget Guidance (*County Manager Alan Ours*)

- **COUNTY MANAGER**

- **COUNTY ATTORNEY**

- **COMMISSIONERS**

- **PUBLIC COMMENT (Agenda Specific)**

- **EXECUTIVE SESSION - Litigation**

- **ADJOURNMENT**

LUMPKIN COUNTY
Board of Commissioners
Work Session Minutes
Commissioners Boardroom



April 5, 2022
4:00 P.M.

CALL TO ORDER

The meeting was called to order at 4:00 PM by Chairman Chris Dockery

Attendee Name	Title	Status	Arrived
Chris Dockery	Chairman	Present	
Tucker Greene	District 1 Commissioner	Present	
Bobby Mayfield	District 2 Commissioner	Present	
Rhett Stringer	District 3 Commissioner	Present	
Jeffrey Moran	District 4 Commissioner	Present	

PRESENTATIONS

1. Public & Environmental Health Presentation

Public & Environmental Health Presentation

PROCLAMATIONS

2. Child Abuse Prevention Month Joint Proclamation

Child Abuse Prevention Month Joint Proclamation

MINUTES

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RESOLUTIONS

7. 2022 - 15 - Reappoint Personnel Hearing Officer & Alternate Personnel Hearing Officer (Community & Employee Director Alicia Davis)

Reappoint Personnel Hearing Officer & Alternate Personnel Hearing Officer. Request for the Board of Commissioners to reappoint a Personnel Hearing Officer and an Alternate Personnel Hearing Officer

8. 2022 - 16 - Appoint Member to Planning Commission - David Woodward to Seat 7, exp 08/27/2025

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10. 2022 - 18 - Appoint Members to Hospital Authority - Deborah Armstrong to Seat 1, exp 03/01/2024

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Chairman Dockery said his nominee for Seat 1 will be Deborah Armstrong.

11. 2022 - 19 - Appoint Member to Airport Authority - Greg Trammell to Seat B with term exp 02/19/2025

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12. 2022 - 20 - Revisions to Chapter 27 Land Use Code (Planning Director Bruce Georgia)

Revisions to Chapter 27 Land Use Code

Chairman Dockery summarized the discussions from yesterday's 9:00 AM special work session, where the draft Land Use Code revisions were discussed. He went over their discussion on the road classification system and how that might affect businesses. There are 643 businesses in the County currently on local roads, including businesses such as accounting, cleaning, daycare, construction, florists, event venues, manufacturing, and others. Some of them are in General Development areas and some are in Restricted Development. There are even some large companies located on local roads like Ethan Allen Drive and Breakstone Drive. The Chairman said we want to avoid any unintended consequences for businesses with the road classification system. He stated he will share his notes from yesterday's meeting, and now the Planning Department staff will work on implementing some of these changes into the draft, which will be made available to the public. Chairman Dockery went over his notes from the special work session in detail, summarizing the recommended changes.

13. 2022 - 21 - Request to Amend Purchasing Policy (Finance Director Abby Branan)

Request to Amend Bereavement Leave Policy. The county's current Bereavement Leave Policy does not address sending flowers when an employee or elected official experiences a bereavement. In past years, the county did send flowers when an employee or elected official experienced the death of an immediate family member – spouse, child, step-child, or parent, but there was no written policy, it was a practice. Somewhere around 2016, a verbal directive was given that the county would no longer provide flowers in the event of a bereavement. This is a request to formalize and put this practice into writing as part of our bereavement leave policy.

Alicia Davis said this could be placed in the bereavement policy or a standalone policy, unless we find a more suitable place for it. Chairman Dockery explained that when a prominent community member dies, the Commissioners all pitch in to purchase flowers out of their pockets. This policy would show that they are not using taxpayer funds to purchase flowers.

14. 2022 - 22 - County Acceptance of Roads in Crooked Creek Subdivision (Public Works Director Larry Reiter)

County Acceptance of Roads in Crooked Creek Subdivision. The Crooked Creek Homeowner's Association has requested that the Crooked Creek Subdivision roads be accepted into the County Maintenance System.

Larry Reiter said this subdivision was finished several years ago but the roads were never accepted. The HOA has completed the final step of top coating the roads and they are ready for acceptance. They spent about \$400,000 to patch and resurface those roads. The County Attorney Joy Edelberg said she has received and reviewed the title certificate.

15. 2022 - 23 - April Surplus Property

April Surplus Property. Consideration of list of County inventory items to be declared surplus.

CONTRACTS/AGREEMENTS

16. 2022-009 - MOU Amendment – Board of Regents/UGA & Lumpkin County - Extension 4-H Agent Contract (Finance Director Abby Branan)

MOU Amendment – Board of Regents/UGA & Lumpkin County - Extension 4-H Agent Contract. MOU spelling out duties and responsibilities of both parties.

Finance Director Abby Branan said the contract will be provided at Work Session II.

17. 2022-015 - Agreement between Lumpkin County Board of Commissioners and Windstream Services, LLC (Development Authority Director Rebecca Mincey)

Agreement between Lumpkin County Board of Commissioners and Windstream Services, LLC.

18. 2022-016 - Disaster Debris Monitoring Contract - Thompson Consulting Services, LLC (Public Works Director Larry Reiter)

Disaster Debris Monitoring Contract - Thompson Consulting Services, LLC. Extend contract with Thompson Consulting Services, LLC for an additional year.

19. 2022-017 - Disaster Debris Monitoring Contract - Goodwyn Mills Cawood, LLC (Public Works Director Larry Reiter)

Disaster Debris Monitoring Contract Goodwyn Mills Cawood, LLC. Extend contract with Goodwyn Mills Cawood, LLC for an additional year.

20. 2022-018 - Deanna, Inc. DHS Coordinated Transportation SFY2022 – Congregate Transportation (Senior Center Manager Linda Kirkpatrick)

Deanna, Inc. DHS Coordinated Transportation SFY2022 – Congregate Transportation. For the period July 1, 2021 to June 30, 2022, it is requested that the Lumpkin County Board of Commissioners enter into a contract with Deanna Specialty Transportation, Inc. for congregate transportation (for participants of the Congregate Nutrition Program). The projected payment amount for SFY 2022 is \$52,000.00.

21. 2022-019 - Inmate Medical Contract (Finance Director Abby Branan)

Inmate Medical Contract

Ms. Branan said we received two responses to the RFP, and staff will interview the two companies next Monday. Commissioner Moran asked if someone from the LCSO will be present for the interviews, and she responded affirmatively.

OTHER ITEMS

22. Library Request for Additional Funding Allocation (Finance Director Abby Branan)

Chestatee Regional Library System has requested additional funding allocation in the 2022 budget year to cover increased utilities costs.

Jonathan Smith from Chestatee Regional Library System explained why utility costs have increased. They are requesting an additional \$15,000 to cover the remainder of the year. Commissioner Mayfield said it was anticipated that the new, larger library would have some increased costs. Chairman Dockery said the library gets used a lot and the community is proud of it, and with the larger square footage comes more costs.

23. FY23 Budget Guidance (County Manager Alan Ours)

FY23 Budget Guidance.

COUNTY MANAGER

COUNTY ATTORNEY

COMMISSIONERS

PUBLIC COMMENT (Agenda Specific)

EXECUTIVE SESSION - Litigation

Motion: Commissioner Mayfield moved to enter Executive Session at 4:46 pm and was seconded by Commissioner Greene. The motion carried.

Motion: Commissioner Mayfield moved to exit Executive Session and re-enter regular session at 5:21 pm. Commissioner Greene seconded the motion, which carried unanimously.

ADJOURNMENT

The meeting was adjourned at 5:22 pm.

May 17, 2022

Date



Melissa Witcher
County Clerk, Lumpkin County



Chris Dockery, Chairman
Lumpkin County Board of Commissioners