



LUMPKIN COUNTY
Board of Commissioners
Work Session Agenda
Commissioners Boardroom
99 Courthouse Hill
Dahlonega, GA 30533

April 4, 2023
4:00 PM

- **CALL TO ORDER**
- **PRESENTATIONS**
- **PROCLAMATIONS**
 1. Proclamation Recognizing the 2022-2023 GHSA Traditional Varsity Wrestling State Champions
 2. Proclamation in Recognition of Magistrate Judge Jeff Lowe
 3. Proclamation in Recognition of Magistrate Judge Randy Pruitt
- **MINUTES**
 4. Board of Commissioners - Work Session - March 7, 2023 4:00 p.m.
 5. Board of Commissioners - Special Called Meeting - March 7, 2023 4:30 p.m.
 6. Board of Commissioners - Special Called Meeting - March 9, 2023 4:30 p.m.
 7. Board of Commissioners - Work Session II - March 21, 2023 5:30 p.m.
 8. Board of Commissioners - Regular Meeting - March 21, 2023 6:00 p.m.
 9. Board of Commissioners - Special Called Meeting - March 29, 2023 4:00 p.m.
- **RESOLUTIONS**
 10. 2023-15 Resolution Creating a Records Management Program Records Management Policy
(County Clerk Melissa Witcher)
 11. 2023-16 Resolution to Amend the Alcoholic Beverage Ordinance (County Clerk Melissa Witcher)
 12. 2023-17 Resolution to Amend Sec. 1-2 of the Code of Ordinances to Revise the Definition of
Planning Director (Community & Economic Development Director Rebecca Mincey)
 13. 2023-18 Resolution to Adopt a Policy on Recognition of Teams and Individuals by the Board
of Commissioners (County Manager Alan Ours)
 14. 2023-19 Appoint/Reappoint Member to Lumpkin County Water & Sewerage Authority -
Darren Wood to Seat 2, and Charles Trammell to Seat 6, with a term expiring 05/31/2027
 15. 2023-20 Appoint/Reappoint Members to Yahoola Creek Reservoir Property Study Committee -
Tom Lamb to Seat 1, Ben LaChance to Seat 2, Martie Heaton to Seat 3, Joseph Daugherty to
Seat 4, Steve Gooch to Seat 5, Wyman Walden to Seat 6, and DeEnna Walters to Seat 7 all
with terms expiring 05/15/2024
 16. 2023-21 Appoint Members to Hospital Authority of Lumpkin County - -- to Seat 4, with a term
expiring 03/01/2025 and -- to Seat 6, with a term expiring 03/01/2026.

- **CONTRACTS/AGREEMENTS**

17. 2023-018 Construction Materials Testing Services and Special Inspections - Southern Geotechnical Consultants (SGC) - Lumpkin County Recreation Center (*Special Projects Director Ashley Peck*)
18. 2023-029 Control Concepts, LLC (CCI) Contract Renewal (*Sheriff Stacy Jarrard*)
19. 2023-033 Consideration of Health Insurance Renewal and Other Voluntary Insurance Benefits (*Community & Employee Services Director Alicia Davis*) **Work Session II**
20. 2023-034 Possible Energy Savings Program for County Buildings - Schneider Electric (*County Manager Alan Ours*)
21. 2023-035 RFQ for Engineering on Call Services (*County Manager Alan Ours*) **Work Session II**
22. 2023-036 Best Friends Animals Society 2023 Community Cat Sterilization & Microchip Clinic Grant (*Finance Director Abby Branan*)
23. 2023-037 Termination of Owner's Representative Contract for the Construction of a New Animal Shelter (*Special Projects Director Ashley Peck*)
24. 2023-038 Amendment to Owner's Representative Contract for the Construction of a Recreation Center (*Special Projects Director Ashley Peck*)
25. 2023-039 FF&E Design Services for New Recreation Center - Vivre Interiors (*Special Projects Director Ashley Peck*)
26. 2023-040 Department of the Army/Camp Merrill - Fire Mutual Aid Agreement (*Fire Chief David Wimpy*)

- **OTHER ITEMS**

27. Request for Approval of Animal Shelter Repairs (*Special Projects Director Ashley Peck*)
28. Renaming of Aquatic Center Road (Road off of Pinetree Way) (*Special Projects Director Ashley Peck*)

- **COUNTY MANAGER**

- **COUNTY ATTORNEY**

- **COMMISSIONERS**

- **PUBLIC COMMENT (Agenda Specific)**

- **ADJOURNMENT**

LUMPKIN COUNTY
Board of Commissioners
Work Session Minutes
Commissioners Boardroom
99 Courthouse Hill
Dahlonega, GA 30533



April 4, 2023
4:00 PM

CALL TO ORDER

The meeting was called to order at 4:01 pm. Present were Chairman Chris Dockery, Commissioner Bobby Mayfield, Commissioner Rhett Stringer, and Commissioner Jeff Moran. Commissioner Tucker Greene was absent.

PROCLAMATIONS

1. Proclamation Recognizing the 2022-2023 GHSA Traditional Varsity Wrestling State Champions

2. Proclamation in Recognition of Magistrate Judge Jeff Lowe

This is a proclamation in recognition of Jeff Lowe's service to Lumpkin County as Magistrate Judge.

3. Proclamation in Recognition of Magistrate Judge Randy Pruitt

This is a proclamation in recognition of Randy Pruitt's service to Lumpkin County as Magistrate Judge.

Chairman Dockery said Commissioner Stringer spoke with the families of the judges to be honored. They are fine with the proclamations being read this month and having the plaques unveiled at a later date.

MINUTES

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RESOLUTIONS

10. 2023-15 Resolution Creating a Records Management Program Records Management Policy (County Clerk Melissa Witcher)

This is a policy adopted to stay in compliance with the Georgia Records Act to establish the framework of rules and guidelines for handling all of the County's records throughout their lifecycles, including creation, access, use, storage, retention and disposition. This Policy ensures the satisfaction of legal obligations, regulatory requirements, and operational needs for records and their retention by establishing consistent and accountable recordkeeping practices throughout the County.

11. 2023-16 Resolution to Amend the Alcoholic Beverage Ordinance (County Clerk Melissa Witcher)

This is to amend the special event permit process in the alcoholic beverage ordinance. The proposed change would require a new permit to go before the BOC for approval. If the license is for an event that has been approved by the BOC then the County Clerk will be allowed approve the permits the following years.

12. 2023-17 Resolution to Amend Sec. 1-2 of the Code of Ordinances to Revise the Definition of Planning Director (Community & Economic Development Director Rebecca Mincey)

Request to revise the code of ordinances to reflect the new Community and Economic Development Director position.

13. 2023-18 Resolution to Adopt a Policy on Recognition of Teams and Individuals by the Board of Commissioners (County Manager Alan Ours)

Adopt a policy to recognize teams and individuals by the Board of Commissioners

14. 2023-19 Appoint/Reappoint Member to Lumpkin County Water & Sewerage Authority - Darren Wood to Seat 2, and Charles Trammell to Seat 6, with a term expiring 05/31/2027

15. 2023-20 Appoint/Reappoint Members to Yahoola Creek Reservoir Property Study Committee - Tom Lamb to Seat 1, Ben LaChance to Seat 2, Martie Heaton to Seat 3, Joseph Daugherty to Seat 4, Steve Gooch to Seat 5, Wyman Walden to Seat 6, and DeEnna Walters to Seat 7 all with terms expiring 05/15/2024

The Chairman explained that Oliver Sale moved out of the County, so Tom Lamb will be taking his seat.

16. 2023-21 Appoint Members to Hospital Authority of Lumpkin County - -- to Seat 4, with a term expiring 03/01/2025 and -- to Seat 6, with a term expiring 03/01/2026.

CONTRACTS/AGREEMENTS

Local Maintenance Improvements Grant (LMIG) Application

Chairman Dockery explained that Charles Trammell was informed of this recently, and it requires action to be taken before the regular meeting. This will provide \$250,000 of safety improvements funding for County roads. Mr. Trammell said he will be evaluating roads by number of crashes, but he encouraged the Commissioners to let him know if they know of any dangerous roads that could use safety improvements. The Commissioners were in agreement to proceed and then ratify it at a later date.

17. 2023-018 Construction Materials Testing Services and Special Inspections - Southern Geotechnical Consultants (SGC) - Lumpkin County Recreation Center (Special Projects Director Ashley Peck)

Consideration of Southern Geotechnical Consultants (SGC) special inspection contract proposal.

18. 2023-029 Control Concepts, LLC (CCI) Contract Renewal (Sheriff Stacy Jarrard)

Renewal of the contract for supporting existing Security System Cameras, Monitors, Door locks, NVRs and microcomputer. Sheriff Jarrard said he spoke with Motorola, the company that installed and maintains the security systems at the Justice Center. They did a walk-through to look at the Detention Center's current systems, and Motorola claimed they would be able to assume control of the technology since it is not proprietary. Ms. Peck, the Special Projects Director, said Motorola will be doing a more thorough examination to determine the life expectancy of the systems, but they do not think it needs to be replaced yet.

Chairman Dockery asked for staff to consider implementing a phased approach if the system does need replacing.

19. 2023-033 Consideration of Health Insurance Renewal and Other Voluntary Insurance Benefits (Community & Employee Services Director Alicia Davis) **Work Session II**

20. 2023-034 Possible Energy Savings Program for County Buildings - Schneider Electric (County Manager Alan Ours)

Approve a letter of Interest with Schneider Electric for the purpose of evaluating existing building systems to determine life expectancy of equipment and the potential to reduce energy costs

21. 2023-035 RFQ for Engineering on Call Services (County Manager Alan Ours) **Work Session II**

22. 2023-036 Best Friends Animals Society 2023 Community Cat Sterilization & Microchip Clinic Grant (Finance Director Abby Branan)

This is a grant to reduce euthanasia rate by implementing a community cat sterilization program, as well as a zero-cost microchip clinic.

23. 2023-037 Termination of Owner's Representative Contract for the Construction of a New Animal Shelter (Special Projects Director Ashley Peck)

Termination of the owner's representative contract for the construction of a new animal shelter

24. 2023-038 Amendment to Owner's Representative Contract for the Construction of a Recreation Center (Special Projects Director Ashley Peck)

Amendment to the owner's representative contract for the construction of a recreation center.

25. 2023-039 FF&E Design Services for New Recreation Center - Vivre Interiors (Special Projects Director Ashley Peck)

FF&E Design Services for New Recreation Center

26. 2023-040 Department of the Army/Camp Merrill - Fire Mutual Aid Agreement (Fire Chief David Wimpy)

Updating the auto aid agreement for all hazard and emergency mutual aid services in Lumpkin County.

OTHER ITEMS

27. Request for Approval of Animal Shelter Repairs (Special Projects Director Ashley Peck)

Request for approval to move forward with Animal Shelter Repairs.

Commissioner Moran shared some observations from his visit to the animal shelter earlier today. He agreed it is in definite need of repair, and he commented that the lot is not as flat as a map would make it seem. The topography would make it almost impossible to expand or build anything else. The Chairman commented about the sewer system and the potential to hook up with the LCWSA's sewer treatment facility in the future.

28. Renaming of Aquatic Center Road (Road off of Pinetree Way) (Special Projects Director Ashley Peck)

Consideration by the Board to rename the loop road off of Pinetree Way now that the project scope has changed.

Chairman Dockery suggested Pinetree Circle for the road.

COUNTY MANAGER

Mr. Ours introduced Joseph Daugherty, the new Parks & Recreation Manager.

COUNTY ATTORNEY

COMMISSIONERS

Chairman Dockery said Commissioner Greene cannot be at tonight's meeting due to a baseball game.

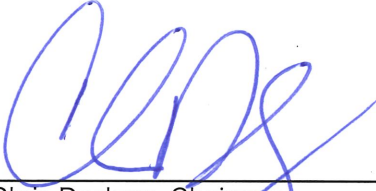
PUBLIC COMMENT (Agenda Specific)

Joe Mirakovits, Chair of the DLC Chamber Board of Directors, was present at the meeting with Chamber Executive Director Robb Nichols. He thanked Chairman Dockery for giving an excellent presentation at the State of the City & County luncheon a few weeks ago. Chairman Dockery said it was a team effort, and that the BOC are able to come together for solutions even if they do not always agree on things.

ADJOURNMENT

The meeting was adjourned at 4:19 pm.

May 16, 2023
Date


Chris Dockery, Chairman
Lumpkin County Board of Commissioners

Attest:


Melissa Witcher
Clerk, Lumpkin County